

**Village of Warburg:**

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, April 9, 2018 in Council Chambers, Village of Warburg Municipal Office.

**Call to Order**

Mayor Kevin Maine called the meeting to order at 6:59 p.m. with the following in attendance.

**COUNCIL members PRESENT** at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Acceptance of Agenda**

The Chairman called for additions/deletions/changes to the agenda

R5859-04-18

T. Smith MOVED:  
That the agenda be adopted with the addition of 7. i) Rec Board, 7. j) Library, 7. k) LRHF, 7. f) Leduc-Nisku EDA and 9. g) Cannabis.

Carried

**3. Adoption of Previous Minutes**

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) March 12, 2018 Regular Meeting
- b) March 26, 2018 Regular meeting

R5860-04-18

D. Mayr MOVED:  
That the minutes of our March 12, 2018 Regular meeting and our March 26, 2018 Regular meeting be adopted.

Carried

**4. Public Presentations**

**a) Donnelly & Co. LLP – Pei San Chan**

Ms. Chan was present to present the Letter of Representative, Audit Summary of the Financial Statements, the Consolidated Financial Statements, the Municipal Financial Information Return, the T2 Corporation Income Tax and the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Areas. After the report Ms. Chan addressed any questions from Council.

R5861-04-18

T. Smith MOVED:  
That the Village of Warburg approves the Financial Statements to December 31, 2017.

Carried

R5862-04-18

D. Mayr MOVED:  
That the Village of Warburg approve the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Residents for the Year Ended December 31, 2017 and that it be forwarded to Leduc County.

Carried

**b) Public Hearing**

Council reviewed and discussed the Land Use Bylaw and the one appeal that was received. There was no Public in attendance.

**5. Financial**

**a) Financial Statement to February 28, 2018**

R5863-04-18

T. Smith MOVED:  
That the Financial Statement to February 28, 2018 be received as information.

Carried

**6. New Business**

**a) Tax Sale June 29, 2018**

Administration noted that through the tax recovery process the Village of Warburg has 6 properties that will be offered for sale on June 29th, if the taxes are not paid by this date.

R5864-04-18

T. Smith MOVED:  
That the tax recovery sale be held on June 29<sup>th</sup>, 2018.

Carried

**b) Bylaw #151/18**

Council reviewed and discussed Bylaw #151/18 to amend Land Use Bylaw #90/08.

R5865-04-18

K. Maine MOVED second reading.

Carried

R5866-04-18

T. Smith MOVED third and final reading.

Carried

**c) Townlife Service Agreement**

Council reviewed and discussed the TownLife Service Agreement to provide Website Services to the Village.

R5867-04-18

T. Smith MOVED:  
That the Village of Warburg approve the Townlife Service Agreement for Website Services.

Carried

**d) Leduc & District Food Bank AGM**

The Leduc & District Food Bank AGM will be held on May 17, 2018 at 3:30 p.m.

**e) Thorsby & District Fish & Wildlife**

I. Laing brought forward that the Thorsby & District Fish & Wildlife has requested Council attendance at their 50<sup>th</sup> Awards & Banquet Night on April 14th annual and it was noted that the Village will donate a silent auction basket to the event.

**f) Policy #87/18**

Council reviewed and discussed Policy #87/18 being the Recruitment, Selection, and Hiring of Employees Policy.

R5868-04-18

T. Smith MOVED:  
That Policy #87/18 be approved with the amendment of adding 2. c) Social Media.

Carried

**g) Alberta Economic Development & Trade Grant Agreement**

Council reviewed the Alberta Economic Development and Trade Grant Agreement via email.

R5869-04-18

I. Laing MOVED:  
That the Village of Warburg approve and sign the Alberta Economic Development & Trade Grant Agreement.

Carried

**h) Xplornet Communications Agreement**

Council reviewed and discussed the Xplornet Communications Inc. agreement.

R5870-04-18

K. Maine MOVED:  
That the Village of Warburg switch the account to a billable service and in lieu of the service provide money as rental fee in the amount of \$500.00 per month.

Carried

**i) April 23, 2018 Regular Meeting**

Council discussed the April 23<sup>rd</sup>, 2018 meeting date.

R5871-04-18

K. Maine MOVED:  
That we change the April 23<sup>rd</sup>, 2018 Regular Meeting to April 30<sup>th</sup>, 2018.

Carried

**j) Lot G Plan 792 1193 Bar T5 Trailers**

Council reviewed and discussed the Development Permit Application Received from BAR T5 Trailers North Inc. in great detail.

R5872-04-18

K. Maine MOVED:

That the Village of Warburg approve the Development Permit to construct a trailer sales business on Lot G Plan 7921193 on the condition that: As per the Land Use Bylaw a lot grading plan be submitted for approval, the driveway location must be approved and shall be at least 9 meters wide and maximum of 10 metres, a buffer plan as per the site regulations in the Land Use Bylaw, and

that all driveway and utility costs are the responsibility of the applicant.

Carried

**k) Pedestrian Signal Lights at the School**

Council reviewed the information received in regards to pedestrian lights at the School. Administration will meet with the Warburg Parent Council on April 16<sup>th</sup>, 2018 to address the Pedestrian Crossing with them.

**l) RFP's – Fence**

Council reviewed the RFP's for the RV Park/Splash Park Fencing 2018.

R5873-04-18

I. Laing MOVED:

That Council approve the fencing quote received from Rakhara Construction, Kal Rakhara, in the amount of 26854.50 + GST.

Carried

**m) Spray Park**

Council reviewed the Spray Park information received from Playworks and Keystone via email.

R5874-04-18

T. Smith MOVED:

That the Village of Warburg accept the quote for the recirculating equipment from Playworks.

Carried

**8. Committee Reports**

**a) 90<sup>th</sup> Birthday Celebrations**

D. Mayr and T. Smith reported on 90<sup>th</sup> Birthday Celebration for the one senior at the Cloverleaf Manor and all the great conversations.

**b) Ag Society**

T. Smith reported on the Peavy Mart Grant, on the Demolition Derby changing date to September, on the discussion about the entrance and on the Dueling Piano event.

**c) CREPP**

K. Maine reported on the courses, on their lab, DEM training and on the Canfor setup.

**d) 39/20 Alliance**

K. Maine reported on the Cannabis discussion, golf tournament and decal pricing.

**e) Spray Park**

D. Mayr reported on the meeting with Playworks which included the requirements for water, recirculating water system, AHS conditions and permitting.

**f) Leduc-Nisku EDA**

The Leduc-Nisku's EDA's Annual General Meeting will be held on May 9, 2018.

R5875-04-18

K. Maine MOVED:

Anyone wishing to attend be authorized to attend.

Carried

**g) Mayor's Caucus**

K. Maine reported on the immigrant process, 16 million for alternative energy, Olds Cannabis store, on Kenny Johnson's speech, on the MSI and on Recycling.

**h) YRL**

D. Mayr reported on the audited financial statements, on the Plan of Service progress report, on the infrastructure grant update, trustee orientation evaluation results and on the Alberta Library Conference. The 2017 YRL Annual Report.

**i) Recreation Board**

S. Swartz reported on the \$7500 grant distribution, on Sunnybrook's report and on Genesee's report.

**j) Library**

D. Mayr reported on Library's audited financial statements, Library insurance, Christmas draw donation, summer assistant grant application, on the Library tote bag quote, on the new logo, on the stats, on the YRL book allotment, filing cabinet sold, on promotional items for children, on the financials and on the Volunteer Appreciation Banquet.

**k) LRHF**

D. Mayr reported on the audited financial statements, on a governance management committee, on the ICD course, Municipal Conversation workshop, on a Golf Tournament, 2018 housing budget, and on the round table discussion.

**8. CAO Report**

R5876-04-18

Council reviewed and discussed the Administrator's March report.

T. Smith MOVED:

That Administrator Pankewitz's March report be received as information.

Carried

**9. Correspondence**

R5877-04-18

T. Smith MOVED:

That the following correspondence be filed for future reference:

- a) Alberta Municipal Animal Care Survey
- b) Wireless Public Alerting
- c) Leduc County – ACP program
- d) AUMA – News Release
- e) CRTC Decision & Consultation on Wireless Service
- f) Town of Olds
- g) Cannabis Legalization: City of Leduc Online Survey Results

Carried

**10. Confidential Items**

R5878-04-18

K. Maine MOVED:

That Council go in-camera at 9:54 p.m.

Carried

R5879-04-18

K. Maine MOVED:

That Council return to open meeting at 10:11 p.m.

Carried

**Adjournment**

R5880-04-18

K. Maine MOVED:

That the Council meeting be adjourned at 10:11 p.m.

Carried

These Minutes approved this 14<sup>th</sup> day of May, 2018.

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Mayor Kevin Maine

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Christine Pankewitz  
Municipal Administrator

