

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, December 11th, 2017 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor K. Maine called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

**Additions/Deletions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda.

R5776-12-17

D. Mayr MOVED:
That the agenda be approved with the addition of 6. M) Meetings.

Carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) November 13, 2017 Public Meeting
- b) November 13, 2017 Regular Meeting

R5777-12-17

I. Laing MOVED:
That the minutes of our November 13, 2017 Public Meeting and our November 13, 2017 Regular meeting be adopted.

Carried

4. Delegations/Public Hearings

- a) **Wally Frenzel**
Ms. Pam Frenzel attended our meeting, on behalf of Mr. Wally Frenzel, requesting utility breaks for the 4-plexes located at 5323-50 Street and 5411 – 50th Street.

R5778-12-17

K. Maine MOVED:
That the Village charge one water infrastructure fee for the 4-plex located 5323-50 Street and the garbage charges be waived for six months.

R5779-12-17

I. Laing MOVED:
To amend above motion to be separated into two separate motions.

Carried

R5780-12-17

K. Maine MOVED:
That the Village charge one water infrastructure fee for the 4-plex located on 5323 – 50th Street for a six month period.

Defeated

R5781-12-17

K. Maine MOVED:
That the garbage charge for the vacant suites be waived for a six month period for the 4-plex located at 5323-50 Street.

R5782-12-17

D. Mayr MOVED that the above motion be amended to read:
That the garbage charge for the vacant suites for the 4-plex located at 5323 – 50th Street be waived for a six month period with the garbage charge to be in effect when they become rented during this time.

Carried

R5783-12-17

I. Laing MOVED:
That for the 4-Plex located at 5411-50th Street be credited \$125.00 per suite after the arrears are paid in full.

Carried

5. Finance

a) Financial Statement to October 31, 2017

R5784-12-17 Council reviewed and discussed the financial statement to October 31, 2017.
T. Smith MOVED:
That the Financial Statement to October 31, 2017 be received as information.

Carried

b) Budget Status to October 31, 2017

R5785-12-17 Council reviewed and discussed the budget status to October 31, 2017.

T. Smith MOVED:
That the budget status to October 31, 2017 be received as information.

Carried

c) Interim Budget – 2018

R5786-12-17 Council reviewed and discussed the 2018 Interim Budget.

T. Smith MOVED:
That the 2018 Interim Budget be approved.

carried

6. New Business

a) Emerging Trends

R5787-12-17 Brownlee LLP will be hosting the Emerging Trends workshop on February 15, 2018.

K. Maine MOVED:
That anyone wishing to attend the Emerging Trends Seminar be authorized to do so.

Carried

b) Intermunicipal Development Plan Project

R5788-12-17 Council reviewed the information in regards to the Leduc County's grant application under the Alberta Community Partnership Program for an Intermunicipal Development Plan Project.

D. Mayr MOVED:
That the Village of Warburg agree to partner with Leduc County and authorize Leduc County to submit an application under the Alberta Community Partnership Initiative to complete the IDP'S and ICF's as required under the new MGA.

Carried

c) RV Park Fence

Council reviewed and discussed the RV/Spray Park fence. Tabled.

d) Street Light

Council reviewed the information received from FORTIS Alberta in regards to a new street light to be installed on 45th Street. Council requested the attendance of Nicole Smith, FORTIS Representative, to attend our January 8, 2018 Regular Meeting of Council.

e) George Broadbent

R5789-12-17 K. Maine MOVED:
That at our Christmas Open House we do a presentation to George Broadbent to honor him in naming the Park located at 35 Woodlands Drive the "George Broadbent Park".

Carried

f) Tame Project

R5790-12-17 Council reviewed the TAME Project Completion Statement.
K. Maine MOVED:
That the Village of Warburg Council approve and sign the TAME Project Completion Statement Project for Energy Assessment for the Municipal Building.

Carried

g) Baseline Water

- Council discussed the request from Baseline Water to supply them with wastewater for an oil and gas well completion activity.
- R5791-12-17 D. Mayr MOVED:
That the Village of Warburg sell our wastewater to Baseline for \$2.00 m3 for the first 25,000 m3 and then \$1.00 m3 after that.
- R5792-12-17 T. Smith MOVED that the above motion be amended to read:
That the Village of Warburg sell our wastewater for \$1.50 m3.

Carried

h) Meeting with MLA Mark Smith

Council will review their dates and forward administration available dates to meet with MLA Mark Smith.

i) Meeting with Leduc County

Council will review their dates and forward administration available dates to meet with the Leduc County.

j) Public Meeting – Re: Arena Upgrades

- Council discussed dates for the Public Meeting for the Arena Upgrades.
- R5793-12-17 K. Maine MOVED:
That The Village of Warburg hold an Open House in regards to the Warburg Arena Upgrades on January 15th, 2017 at 6:30 p.m.

Carried

k) Cost Sharing Agreement

Council reviewed the 2018 Proposed Budget for the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Residents.

- R5794-12-17 K. Maine MOVED:
That the Village of Warburg Council approve the 2018 Proposed Budget for the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Residents and forward it onto the Leduc County Council for their approval.

Carried

l) Trugreen

- Council reviewed the agreement received from Trugreen to complete a Spring Weed Control for a one to three year term.
- R5795-12-17 D. Mayr MOVED:
That the Village of Warburg approve the Trugreen Commercial Renewal Agreement for a one year term in the amount of \$7,650.00 plus GST.

Carried

m) Meetings

Council discussed which meetings need Council approval and which meetings fall under their budget line. Meetings will be discussed in more detail at budget time.

7. Committee Reports

a) Meeting Procedures

K. Maine reported on the training & executive coaching on making meetings work better, the rules of order and building better decision making teams.

b) FCSS

T. Smith reported on the Seniors Conference, on the Tiny Tot Festival, on the Winterfest and Light Up, on Conversation Café and on the Christmas Hampers.

c) Remembrance Day

K. Maine reported on the Remembrance Day Celebrations and of the laying of the wreaths.

d) 39/20 Alliance

K. Maine and I. Laing reported that there are a lot of new Councilors on the board, on municipal funding, on the CARES Grant Funding, economic development, internal policies, on the strategic planning meeting and on implementing their ideas.

e) Leduc Foundation

K. Maine reported on the orientation, elections, presentation on Leduc Foundation and on the appointments to committees. Council reviewed the information received in regards to the Cloverleaf Manor life and safety upgrade project.

f) Good Neighbor Breakfast

I. Laing reported on the updates from Capital Power representatives in regards to the land sale, land leasing, hunting, Bio Mine, fly ash sales, on the updates from the Village.

g) Community Hall

T. Smith reported on the Ag Christmas Supper, outside lights will be installed on the outside of the curling rink, on the CFEP grant for the spray park, Dueling Pianos has been booked for March 24, 2018 and the elections took place.

h) FCSS Regional

S. Swartz reported on the intern budget, board members, funding, on 211, on the Thorsby Program of providing drivers to take seniors and others to medical appointments, on the Provincial FCSS meeting and on their meeting dates.

i) Alberta Hemp Alliance

S. Swartz reported on the presentation from Bio Composites in Drayton Valley, on the Western Economic Diversification Grant, on the CARES Grant, AHA leadership, elections, on the sub-committee of producers, on the Business and Economic Development sub-committee, and that they want to have a Strategic Planning Meeting.

j) Arena

S. Swartz reported on the AGM, on the financial statement, elections, on the President's report, on the financials, light fixtures, on security cameras, School program, on the casino in January, on the sound system and on creating ammonia leak safety procedures for our arena.

k) AUMA

All of Council attended and gave an overview.

l) Fire Department

I. Laing reported on the Pump 6, cost sharing, implement changes, implementing of the policy, flooring, on the times sheets and on their budget and purchases for the Fire Department.

m) Leadership Workshop

T. Smith and K. Maine reported on resolutions verses bylaws, borrowing, Economic Development, Code of Conduct and 99 year leases.

n) Coal Transition

K. Maine reported that the Community Coal Transition Fund was applied for.

o) YRL

D. Mayr reported on the Organizational Meeting, renewal updates, the Symposium, Standards and Best Practices, grant for headquarters, and on the audit.

p) Leduc County Tour

D. Mayr reported on the Leduc County Tour with one stop being at the Warburg Arena and that there were positive comments in regards to the upgrades.

q) Library

D. Mayr reported on the employee wages, fundraising, and that their meetings are the third Wednesday of each month.

R5796-12-17

K. Maine MOVED:

That the above Committee Reports be received as information.

Carried

10. CAO Report

R5797-12-17

T. Smith MOVED:

That Administrator Pankewitz's November report be received as information.

Carried

9. Other Business/Correspondence

R5798-12-17

D. Mayr MOVED:

That the following correspondence be received as information:

- a) Alberta Seniors Communities & Housing Association
- b) FORTIS's Approved Rates for 2018

carried

11. Confidential Items

R5799-12-17

K. Maine MOVED:

That Council go in-camera at 10:43 p.m.

Carried

R5800-12-17

K. Maine MOVED:

That Council return to open meeting at 10:57 p.m.

Carried

Adjournment

K. Maine adjourned the meeting at 10:57 p.m.

These minutes approved this 8th day of January, 2018.

Mayor Kevin Maine

Christine Pankewitz
Municipal Administrator