

**Village of Warburg:**

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, January 14, 2013 in Council Chambers, Village of Warburg Municipal Offices.

**Call to Order**

Mayor D. Kohl called the meeting to order at 7:03 p.m. with the following in attendance.

**COUNCIL** members **PRESENT** at commencement:

Dawson Kohl	Mayor
Dale Miller	Deputy Mayor
Fred Rapati	Councillor
Ralph vanAssen	Councillor
Kristie Elgersma	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions  
Changes to  
the agenda**

The Chairman called for additions/deletions/changes to the agenda

R3346-01-13

D. Miller MOVED:  
That the agenda be amended as follows:  
Add:  
8. j) Fire Department

Carried

R3347-01-13

D. Miller MOVED:  
That the agenda be approved as amended.

carried

**4. Confirmation of Minutes**

The Chairman called for confirmation of the minutes of the following Council Meeting:

a) December 10, 2012

R3348-01-13

R. van Assen MOVED:  
That the minutes of our December 10, 2012 Regular meeting be adopted.

Carried

**5. Public Presentations**

**a) FCSS Budget**

FCSS Coordinator, Marjorie Savage, and FCSS Chair, Sandy MacLean, presented Council with a 2012 year-end report and a 2013 proposed budget. The increase to travel and subsistence is due to the inclusion of conferences and or workshops for board members and the coordinator to attend, the telecare program was discussed as well as a grocery delivery service. Coordinator M. Savage indicated that she is struggling with getting volunteers for the Meals on Wheels program and that the next EMap meeting is January 17<sup>th</sup>.

R3349-01-13

R. van Assen MOVED:  
That Council approve the 2013 FCSS proposed budget.

Carried

**6. Finance**

**a) Financial Statement to November 30<sup>th</sup>, 2012**

R3350-01-13

R. van Assen MOVED:  
That the Financial Statement to November 30<sup>th</sup>, 2012 be received as information.

Carried

**b) 2013 Interim Budget**

Staff increases are reflected in the 2013 Interim budget. Council reviewed and discussed the Interim Budget for 2013.

R3350-01-13

D. Kohl MOVED:  
That the interim budget be tabled to our next meeting of Council and direct administration to receive legal clarification as to whether or not Councillors with family employed with the Village can vote on the budget or should they declare a pecuniary interest and abstain from voting.

R3351-01-13                    **c)        Budget Status to November 30, 2012**  
 D. Miller MOVED:  
 That the Budget status to November 30, 2012 with the interdepartmental re-allocations of expenditures from one line item to another for the following budget lines; \$3,000 from 232110 to 212111, \$500 from 232270 to 232275, \$1,000 from 24250 to 242510 and \$500 from 272111 to 272130 be received as information.

Carried

**7.        New Business**

**a)        Parking Bylaw Concerns**

Jeff and Gina Plomp and Bill and Tammy Vickery attended the meeting to discuss their concerns in regards to bylaw 121/12, vehicles parked in front of their home if it has not moved in 72 hours and the parking of their truck tractor units on their residential driveways. At this time Mr. and Mrs. Plomp and Mr. and Mrs. Vickery requested permission to park their truck tractor units at their residence for 24 months until Mr. Plomp can get his industrial lot fenced. Mr. and Mrs. Vickery requested permission to park vehicles on the street during their 2 week family vacation and that the 72 hour parking section of Bylaw 121/12 be removed.

R3352-01-13                    K. Elgersma MOVED:  
 That Council approve Mr. and Mrs. Plomp's and Mr. and Mrs. Vickery's request for exemption for the parking of their truck tractor units on their residential driveways for the balance of the 2012-2013 winter season.

Carried

R3353-01-13                    D. Miller MOVED:  
 That Council approve Mr. and Mrs. Vickery's request for exemption of the 72 hour parking until such time as bylaw 121/12 is reviewed.

Carried

R3354-01-13                    D. Miller MOVED  
 That Bylaw #121/12 be reviewed.

Carried

Recess                            8:08 pm to 8:14 p.m.

**b)        Bylaw #126/12**

Council reviewed Bylaw #126/12 for the purpose of cancelling a portion of Plan 1745 H.W.

R3355-01-13                    First reading MOVED by Councillor van Assen.

defeated

**c)        Bylaw #127/12**

Second reading MOVED by Deputy Mayor Miller.

R3356-01-13

Carried

R3357-01-13                    Third reading MOVED by Councillor van Assen.

Carried

**d)        House of Commons (M-400)**

Council reviewed and discussed the text of M-400.

R3358-01-13                    D. Miller MOVED:  
 That the House of Commons (M-400) be received as information.

Carried

- e) **RPR 4904 & 4828 – 55<sup>th</sup> Avenue**  
Council reviewed and discussed the Real Property Report to determine the house setbacks on Lot 6 Block 12 and the garage setbacks on Lot 7 Block 12 to determine whether or not the lots should be tied into one lot.
- R3359-01-13 K. Elgersma MOVED:  
That the Village approve the lots to be tied into one lot. defeated
- f) **SDAB Refresher Training Session**  
A subdivision and Development Appeal Training & Mock Hearing will be held on February 13<sup>th</sup>, 2013 at Leduc.
- R3360-01-13 D Kohl MOVED:  
That anyone wishing to attend the SDAB Training & Mock Hearing Session be authorized to do so. Carried
- g) **Estimated Capital Requirements - 2013**  
R. van Assen MOVED:  
That as the Village of Warburg does not plan to borrow through ACFA in 2013 a NIL report be filed. Carried
- R3361-01-13
- h) **CAO Salary**  
D. Kohl MOVED:  
That the CAO Salary be tabled until after her evaluation. Carried
- R3362-01-13
- 8. Committee Reports**
- a) **Capital Region Board**  
D. Kohl's CRB December meeting included a report on the REF application from City of St. Albert, on the Affordable Future Report, on the Employee Business Expense Policy, on the Interim 2013 Budget and Business Plan, on the CRB Committee's Term of Reference, on the CRB Committee Working Groups and Advisory Committees, on the Committee reports and on transit. D. Kohl's January report included the GIS project, the population and employment projections, on the committee reports, on the financial report and that there were no REF applications.
- b) **Library**  
D. Miller reported on the librarian relief staff, on the staff salary increase and that the next meeting is January 16<sup>th</sup>.
- c) **Bloomin' Buddies**  
F. Rapati reported on their 2013 budget, the 2012 financial statement, the garden tour, mother's day tea, entrance plan, on the CATG donation of \$1,000.00 and on the requirement for a letter of support for a CFEP grant.
- d) **FCSS**  
R. van Assen reported that Peggy Ziebarth is retiring, on the Sunbeams and Rainbows programs, green shack program, on the counselling coming to Warburg and on the Buddies program.
- e) **Leduc Foundation**  
D. Kohl reported on the Leduc Foundation's 50<sup>th</sup> Anniversary Celebration and on the Economic Development Course for Elected Officials.
- f) **EDA – 2013 EDA Funding**  
D. Kohl reported on the 2013 Leduc/Nisku EDA funding. Discussion took place as to the value of being a part of the Leduc Nisku EDA.
- R3363-01-13 F. Rapati MOVED:  
That the Village of Warburg contribute to the LNEDA for the 2013 year. Carried

**g) Mayors' Caucus & MLA Breakfast**

The Mayors' Caucus will be held on the February 13<sup>th</sup> and the MLA Breakfast on February 14<sup>th</sup>. Mayor Kohl and Administrator Pankewitz will attend the Mayors' Caucus on February 13, 2013 and Mayor Kohl will attend the MLA Breakfast on February 14<sup>th</sup>.

**h) Disaster Services**

Council reviewed the correspondence in regards to the C-Repp meeting dates.

**i) Ag Society**

C. Pankewitz reported on the generators, hot water heater, Canada Day Celebrations and on the Casino fuel reimbursement.

**J) Fire Department**

Council discussed the power capacity at the fire hall, the internet requires extra power at the fire hall, the cost to supply and install the required power service to the hall will be \$6,235.00. Discussion with all parties will take place in regards to the power. The Fire Department had 1 medical call and 1 fire call, and the B/A maintenance was completed in December as well the firemen did the Christmas Elves drive once again.

**9. Correspondence**

R3364-01-13

D. Miller MOVED:

That the following correspondence be filed for future reference:

- a) St. Albert State of the City luncheon
- b) North Saskatchewan Watershed
- c) Audit of the Financial Statements to December 31, 2012
- d) Capital Power Community Support

Carried

**10. CAO Report**

R3365-01-13

D. Kohl MOVED:

That the December CAO Report be received as information.

Carried

**11. Confidential Items**

R3366-01-13

K. Elgersma MOVED:

That Council go In-Camera at 10:35 p.m.

Carried

R3367-01-13

D. Kohl MOVED:

That Council return to open meeting at 11:15 p.m.

Carried

**Adjournment**

R3368-01-13

R. van Assen MOVED:

That the Council meeting be adjourned (11:28 p.m.)

carried

These minutes approved this 28<sup>th</sup> day of January, 2013.

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Mayor Dawson Kohl

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Christine Pankewitz  
Municipal Administrator

