

**Village of Warburg:**

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, July 8, 2013 in Council Chambers, Village of Warburg Municipal Office.

**Call to Order**

Deputy Mayor Miller called the meeting to order at 7:00 p.m. with the following in attendance.

**COUNCIL** members **PRESENT** at commencement:

Dale Miller	Deputy Mayor
Fred Rapati	Councillor
Ralph van Assen	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions  
Changes to  
the agenda**

The Chairman called for additions/deletions/changes to the agenda

R3554-07-13

R. van Assen MOVED:  
That the agenda be approved with the addition of 7. J) Fortis Alberta.

Carried

**4. Confirmation of Minutes**

The Chairman called for confirmation of the minutes of the following Council Meeting:

a) June 10, 2013 Regular Meeting of Council.

R3555-07-13

R. van Assen MOVED:  
That the minutes of our June 10, 2013 Regular Meeting be adopted.

Carried

**5. Delegations/Public Hearings**

**a) Tony Mottershead**

Mr. Mottershead was present to appeal the decision that Council made to withhold half of the damage deposit in the amount of \$500.00. Tony felt there was a misunderstanding between the Villages Real Estate Agent and his Real Estate Agent in regards to the conditions and/or terms. Mr. Mottershead explained why he no longer needed the lot. Council advised Mr. Mottershead that the Village could have retained the \$1,000.00 deposit as the Village met the terms and felt that returning \$500.00 was fair. Mr. Mottershead also requested a bulk water key.

7:04 p.m.

Linda Steinke from the Pipestone Flyer arrived.

**6. Finance**

**a) Financial Statement to May 31, 2013**

R3556-07-13

R. van Assen MOVED:  
That the Financial Statement to May 31, 2013 be received as information.

Carried

7:15 p.m.

Leduc Representative arrived.

**7. New Business**

**a) Bylaw #129/13**

Council reviewed Bylaw # #129/13 being a bylaw to cancel Lots 6 & 7 Block 12 Plan 802 1777 and establish a new lot.

R3557-07-13

First reading MOVED by Deputy Mayor Miller.

Carried

R3558-07-13

Second reading MOVED by Councillor Rapati.

Carried

- R3559-07-13                    MOVED by Councillor van Assen that Bylaw #129/13 be given third and final reading.  
carried
- R3560-07-13                    Third and final reading MOVED by Councillor van Assen.  
Carried
- b)        Lot 30 Block 15 Plan 102 5699**  
An offer of \$45,000.00 for Lot 30 Block 15 Plan 102 5699 was received.
- R3561-07-13                    F. Rapati MOVED:  
That the Village of Warburg accept \$45,000.00 for Lot 30 Block 15 Plan 102 5699.  
Carried
- c)        Leduc County Celebrating 50 Years**  
An invitation was received from Mayor John Whaley to join him and his fellow Councillors to celebrate 50 years as an Alberta's best county.
- R3562-07-13                    R. van Assen MOVED:  
That members of Council and the Municipal Administrator wishing to attend be authorized to do so and that the Village of Warburg Mayor or Deputy Mayor will make a presentation.  
Carried
- d)        Policy #53/08**  
Council reviewed Policy #53/08 in regards to the Annual Performance Review for the Chief Administrative Officer.
- R3563-07-13                    D. Miller MOVED:  
That the Village of Warburg Council approve Policy #53/08 as amended.  
carried
- e)        Policy #79/13**  
Council reviewed and discussed Policy #79/13 to provide a framework for the conservation of new and mature trees within the Village of Warburg.
- f)        EDKRA**  
The EDKRA will be constructing washroom-shower facilities at their site and are requesting Councils approval to route the grey water discharge connection to our sanitary manhole located at the East end of the Derby grounds.
- R3564-07-13                    D. Miller MOVED:  
That the Village of Warburg approve the EDKRA grey water discharge connection to our sanitary manhole.  
Carried
- g)        Community Challenge to Provide Flood Relief Support**  
In Spirit of fellowship and brotherhood, and in recognition of the devastation faced by many communities, Strathcona County is challenging all Alberta Municipalities not affected by this disaster to demonstrate compassion to the community of their choice by also contributing \$1.00 per resident to help those in need. Further correspondence was received indicating that Councillors do not have any mandate or directive to allocate funds for causes other than those related directly to their municipality and was supported by Honourable Doug Griffiths.

R3565-07-13 D. Miller MOVED:  
That the Village of Warburg participate in supporting the communities affected by the flood by accepting monetary donations from our residents and businesses through the Village.

Carried

**h) Leduc Region – Regional Collaboration Program**

Council reviewed and discussed the Regional Collaboration Program Application for a Regional Collaboration grant to investigate potential regional governance enhancements.

R3566-07-13 R. van Assen MOVED:  
That we authorize the Village of Warburg to participate in an application for the Leduc Region Sustainability and Governance project, submitted by the Leduc County under the Regional Collaboration component of the Regional Collaboration Program and that the Village of Warburg, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried

**i) CAO Salary**

Moved to Confidential Items portion of the meeting.

7:45 to 7:52 p.m. Recess

**j) Fortis**

An invitation has been received from FortisAlberta to meet and mingle with their Board of Directors & Executive team on Monday, July 22<sup>nd</sup>.

R3567-07-13 D. Miller MOVED:  
That Council and Administration wishing to attend be authorized to do so.

Carried

8:00 p.m. Mayor Kohl arrived.

**8. Committee Reports**

**a) Capital Region Board**

D. Kohl reported on the July 11<sup>th</sup> agenda in regards to the Sturgeon County REF application, Town of Red Water requesting support from the Capital Region Board to be removed as a member from the Board, on the lawsuit that may be engaged and on the annexation.

Discussion took place as to the importance of sitting at the table as a member, what has been accomplished to date and where will it go after the election with new Mayors.

Council reviewed the correspondence in regards to the Review of Committee Structure of the Capital Region Board, the update on Approval of Project Charter for 2015 Capital Region Growth Plan Update, and the September 30<sup>th</sup> Alberta Capital Region CAO's Caucus Meeting.

**b) Library**

R. van Assen reported on the summer reading programs and review of the bylaws.

**c) 39/20 Alliance**

R. van Assen reported on the Regional Collaboration Program Grant applications for Regional Collaboration, Land Use Planner Internship and for an Administrator Internship.

R3568-07-13 D. Miller MOVED:  
That we authorize the Village of Warburg to participate in an application for the 39/20 Alliance Business Plans and Strategic Regional Initiatives project, submitted by the Village of Warburg under the Regional Collaboration component of the Regional Collaboration Program and that the Village of Warburg, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried

R3569-07-13 D. Miller MOVED:  
That we authorize the Village of Warburg to participate in an application for the hiring of an intern project, submitted by the Village of Warburg under the Municipal Internship component of the Regional Collaboration Program and that the Village of Warburg, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried

R3570-07-13 D. Miller MOVED:  
That we authorize the Village of Warburg to participate in an application for the hiring of an intern project, submitted by the Village of Warburg under the Municipal Internship component of the Regional Collaboration Program and that the Village of Warburg, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried

**d) FCSS**

Council reviewed the 2012 Leduc County FCSS Program Descriptions and the 2012 Annual FCSS Program Report. A resignation letter has been received from Sandy MacLean.

R3571-07-13 F. Rapati MOVED:  
That the Village of Warburg accept Sandy MacLean's resignation from the Warburg FCSS Board with regret.

Carried

**e) Ambulance Board**

D. Miller reported that the Leduc County Region Ambulance Board has dissolved.

**f) Fire Department**

In the month of May the Fire Department had 3 grass fires, 1 grass and structure Fire, 1 inspection – extinguished attic fire, 1 medical call, 1 MVA and 2 false alarms and they had ground fire training.

**9. Other Business/Correspondence**

R3572-07-13 R. van Assen MOVED:  
That the following correspondence be filed for future reference:  
a) Alberta Culture Days  
b) 2013 MSI  
c) Recreational Fisheries Conservation  
d) Military Service Recognition Book  
e) Leduc & District Food Bank Association

Carried

**10. CAO Report**

Council reviewed Administrator Pankewitz's June report.  
R3573-07-13 D. Kohl MOVED:  
That Administrator Pankewitz's June report be received as information.

Carried

**11. Confidential Items**

R3574-07-13 D. Kohl MOVED:  
That Council go in-camera at 8:40 p.m.

Carried

8:46 p.m. Administrator Pankewitz left the meeting.  
8:55 p.m. Administrator Pankewitz returned to the meeting.

R3575-07-13 D. Kohl MOVED:  
That Council return to open meeting at 8:55 p.m.

Carried

**Adjournment**  
R3576-07-13

D. Kohl MOVED:  
That the Council meeting adjourn at 8:58 p.m.

carried

These minutes approved this 12<sup>th</sup> day of August, 2013.

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Deputy Mayor Miller

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Christine Pankewitz  
Municipal Administrator