

Village of Warburg:

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Tuesday, October 15, 2013 in Council Chambers, Village of Warburg Municipal Offices.

Call to Order

Deputy Mayor Miller called the meeting to order at 7:02 p.m. with the following in attendance.

COUNCIL members **PRESENT** at commencement:

Dale Miller	Deputy Mayor
Fred Rapati	Councillor
Ralph van Assen	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
---------------------	-------------------------

**Additions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda.

R3613-10-13

R. van Assen MOVED:
That the agenda be approved with the following additions:
7. i) iPads
7. j) Public Meeting

Carried

4. Confirmation of Minutes

The Chairman called for confirmation of the minutes of the following Council Meeting:

a) September 9, 2013 Regular Meeting

R3614-10-13

R. van Assen MOVED:
That the minutes of our September 9, 2013 Regular meeting be adopted.

Carried

5. Delegations/Public Hearings

No Delegations.

6. Finance

a) Financial Status to August 31, 2013

R3615-10-13

F. Rapati MOVED:
That the Financial Status to August 31, 2013 be received as information.

Carried

b) Budget Status to August 31, 2013

R3616-10-13

D. Miller MOVED:
That the Budget Status to August 31, 2013 be received as information.

Carried

For the Tire Recycling Project I request to transfer \$50,000 allocated to the boulevard project from account # 232768 to a reserve to be spent in 2014, as we did not receive any tenders to install the recycled tire product. The tire recycling grant monies of \$20,000 in account #132700 will not be received until 2014 after completion of the project. Tenders will be ready to go out in February or March.

As no tenders were received for the installation of water sewer and power

R3617-10-13 D. Miller MOVED:
That the Village of Warburg Council approve the transfer of \$50,000 from account #232768 to a reserve for 2014, that \$20,000 from account 132700 be forwarded to the 2014 budget; \$50,000 from account #272764 be transferred to a reserve for 2014; that \$15,000 be transferred to a reserve from account #232762 for 2014; that \$500.00 be allocated from 211154 to 211156; that \$2,000 from 223510 be allocated to 223220; and that \$20,000 be allocated from 232280 to 232530.

carried

7. New Business

a) Renewal of Agreement – Regional Assessment Review Board
Council reviewed the renewal of agreement for Regional Assessment Review services with the Town of Beaumont, Village of Thorsby, Village of Warburg and Village of Breton for regional assessment review services for another three year term commencing January 1, 2014 to December 31, 2016.

R3618-10-13 D. Miller MOVED:
That Council approve and sign the Agreement for Regional Assessment Review Services between the Leduc County and the Village of Warburg.

Carried

b) Lot Listings
The unsold property listings with Doreen Koziara are due to expire on November 30th, 2013. Ms. Koziara has requested that the listings be extended for another listing period to October 1, 2014.

R3619-10-13 D. Miller MOVED:
That Council extend the unsold property listings with Doreen Koziara for another listing period to October 1, 2014.

Carried

c) Tent Rental Requests
Council reviewed the request from Marilyn Koren, on behalf of the Protecting Canadian Children, to donate the tent rental for their 1st annual pork roast @ Morrowdale Hall on September 21st.

R3620-10-13 F. Rapati MOVED:
That the Council does sympathize with the family, however, as there are many non-profit groups that are putting on events for good causes, the Village will not donate the tents to the pork roast event.

Carried

d) Bylaw #131/13
Council reviewed and discussed Bylaw #131/13 to cancel Lot 1 and 2 Block 6 Plan 1415 H.W. and establish them as a single new lot known as Lot 1A.

R3621-10-13 First reading MOVED by Councillor van Assen.

7:45 p.m. Clarence Bittner, Public Works Employee arrived.

e) Development Permit Application

Council reviewed and discussed the Development Permit Application to construct a 900 square foot home on Lot 18 Block 12 Plan 792 2029. Discussion took place as to whether this home is classified as a bungalow or a bi level.

R3625-10-13

F. Rapati MOVED:

That a bungalow style home must be built as per our Land Use Bylaw and be a minimum of 1080' feet.

Carried

f) Photocopies

Council reviewed and discussed the rates for photocopies.

R3626-10-13

F. Rapati MOVED:

That photocopies for local non-profit groups be set at \$.10 per copy.

Carried

g) Personnel Policy – Pay Days

Council discussed the Villages Personnel Policy in regards to pay days as the pay periods run from the first of the month to the 15th of the month and from the 16th of the month to the last day.

R3627-10-13

D. Miller MOVED:

That the pay periods are to be within 5 days following the 15th of the month and within 5 days following the last day of the month. Employees must have their time sheets to the CAO by noon after the first working day following the 15th and the last day of the month.

Carried

h) Sidewalks

Council discussed the 2013 sidewalk project, in regards to the 55th Avenue and 50th Street corner, the end of the sidewalk East of 45th Street, bench at the corner of 48th Street and 52nd Avenue, the corner at 49th Street and 51st Avenue, the repairs to the Lutheran Church sidewalk and the slope coming down to the sidewalk on 50th Street.

8:35 p.m.

Clarence Bittner left the meeting.

i) I Pads

Council discussed purchase price for laptops for those Councillors wishing to buy them out and changing the policy so that Councillors will have a choice of an ipad or laptop.

J) Public Meeting – November 12th?

Discussion took place as to whether or not Council wishes to hold the public Meeting on November 12th. Table to our Special Meeting allowing our new Council to decide.

8. Committee Reports

a) Capital Region Board

e) FCSS

R. van Assen reported on the EcMap coalition, all the FCSS members took their oath, information and referrals, telecare, on the conference, working on budget and that Terri helped with the UFA grant with the Pioneer Ag Society. The 2012 Annual Report was received for review.

f) Ag Society

R. van Assen reported that they will only put a fence around the generator and that will take 2 days to hook up power, therefore it will not get done until after the curling season, Bacsik should have keys and manuals to the generator, the UFA grant was submitted and the Ribbon cutting for the paving project is on October 16th.

g) 39/20 Alliance

The 39/20 Alliance held their Annual General Meeting on September 25, 2013.

h) Arena Board

R. van Assen reported on the AGM – no elections were done, reported on the financial statements, on the lights and will ask that the bylaws be on the agenda at the next meeting. CAO Pankewitz reported that she requested a Capital Plan from the Arena Board in order to include capital monies in the 2014 Proposed budget through the Cost Sharing agreement, and requested invoices for the Chiller as there is remaining funds in the 2013 Cost Sharing Budget. Council reviewed the requests from the Warburg Arena & Skating Club to support their lighting project in the amount of \$19,030.00 through the cost sharing agreement and to renew their lease for a longer term.

R3625-10-13

D. Miller MOVED:

That we table the Warburg Arena & Skating Club requests to our November 12th meeting.

Carried

i) EDA Breakfast

F. Rapati and R. van Assen reported on the economic partnership breakfast entitled The Future of Food at the Leduc County Agricultural Services Building, on the speakers, prizes and on the cauliflower they received.

j) Historical Society – Funding Announcement

Mr. Calkins, Member of Parliament, was present at the Warburg Museum to do a funding announcement under the New Horizons for Seniors Program,

9. Other Business/Correspondence

R3626-10-13

R. van Assen MOVED:

That the following correspondence be filed for future reference:

a) Alberta New Home Buyers Protection Act

Carried

10. CAO Report

R3627-10-13

D. Miller MOVED:

That Administrator Pankewitz's September report be received as information.

Carried

Adjournment
R3630-10-13

R. van Assen MOVED:
That the Council meeting be adjourned at 11:00 p.m.

carried

These minutes approved this 12th day of November, 2013.

Mayor Dawson Kohl

Christine Pankewitz
Municipal Administrator