

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, February 8th, 2016 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor Ralph van Assen called the meeting to order at 7:01 p.m. with the following in attendance:

COUNCIL members PRESENT at commencement:

Ralph van Assen	Mayor
Fred Rapati	Deputy Mayor
Cathy Chaney	Councillor
Kevin Maine	Councillor
Tina Smith	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda.

R4202-02-16

F. Rapati MOVED:
That the agenda be approved with the addition of 5. b) MP Jim Eglinski.

carried

4. Confirmation of Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) January 11, 2016 Regular Meeting
- b) January 25, 2016 Regular Meeting

R4203-02-16

F. Rapati MOVED:
That the minutes of our January 11th, 2016 and our January 25th, 2016 Regular meetings be adopted.

Carried

5. Public Presentations/Public Hearing

a) Auxillium Alliance

Dwayne and Laurie Mayr attended to provide more detail and answer any questions in regards to their Proposal for Safety Program Development, Resources and Support. Mr. Mayr spoke in regards to a safety program in regards to due diligence in order to protect our workers, he gave an overview, objective, evaluation, implementation and maintenance of the program. WHIMIS, dangerous goods, confined space, working at heights, fork lift training, equipment training and ground disturbance and other training will be at an extra cost. Council viewed a manual with incident reports and near miss reporting forms. Municipalities are not legislated but it is strongly encouraged that we do. The goal would be to get the Village's OH&S implemented and then have the Village employees do it in house. The cost is for one year and then reviewed annually.

b) MP Jim Eglinski

MP Eglinski dropped by to introduce himself to Council. Discussion took place in regards to the pipelines, the environment, the Federal Grants and Syrian refugees. MP Eglinski noted that we should forward grant information to his email address or send to his Ottawa Office to be reviewed prior to sending it in, and he will do his best to help us.

6. Financial

R4204-02-16

a) Budget Status to December 31, 2015

T. Smith MOVED:
That the Budget Status to December 31, 2015 be received as information.

Carried

7. New Business

a) Appoint Auditor for 2016

Council reviewed the information received from Donnelly & Co. in regards to the Audit of the Financial Statements of the Village of Warburg for the Year Ending December 31, 2015 and discussed the auditor services for 2016.

R4205-02-16

F. Rapati MOVED:

That the Village of Warburg appoint Donnelly & Co. LLP to complete the audit of the Financial Statements for the Village of Warburg for the Year Ended December 31, 2016.

Carried

b) Violence Threat Risk Assessment Protocol

Council reviewed the invite received for the 1st Annual Violence/Threat Risk Assessment (VTRA) Breakfast on April 7th 2016 at 8:00 a.m.

R4206-02-16

F. Rapati MOVED:

That Mayor van Assen be authorized to attend the VTRA Breakfast on April 7th.

Carried

c) Health & Safety Policy

Council reviewed Policy #82/16 being the Health & Safety Policy for the Village of Warburg.

R4207-02-16

R. van Assen MOVED:

That Policy #82/16 be tabled until such time as we have our OH&S program in place.

Carried

d) Alberta Community Partnership Grant

Council reviewed the Alberta Community Partnership grant application in partnership with the Village of Breton and Thorsby to standardize our Municipal Enforcement Bylaws, develop an OH&S program and develop our Emergency Master Plan in the amount of \$89,500.

R4208-02-16

T. Smith MOVED:

That the Village of Warburg Council approve the grant application in partnership with the Village of Breton and Thorsby to standardize our Municipal Enforcement Bylaws, develop an OH&S program and develop our Emergency Master Plan authorizing the Village of Thorsby to be the Managing Partner.

Carried

e) OH&S

Council reviewed the OH&S Program Proposals received from Auxillium Alliance Corporation and A27 Consulting.

R4209-02-16

C. Chaney MOVED:

That the Village of Warburg table this item until such time as we hear from the Alberta Community Partnership Grant and/or approve the 2016 budget.

Carried

f) Mayor's Caucus and Breakfast

The March 2016 Mayors Caucus will be held on March 9th and 10th at Edmonton and the June 2016 Mayors Caucus will be held in Olds on June 15th.

R4210-02-16

C. Chaney MOVED:

That any member of Council or Administration be authorized to attend the Mayors Caucus's if available to do so.

Carried

g) Policy #81/15

Council reviewed Policy #81/15 being the Cell Phone Policy as amended.

R4211-02-16

K. Maine MOVED:

That Policy #81/15 be approved as amended.

Carried

h) 5608 – 50th Street (Cal Auguston)

Council discussed the older home that was moved onto the lot located at 5608 – 50th Street without a building permit and the time frame to complete the house was also discussed. Mr. Auguston was available to advise Council as to why the house arrived without a permit, he also noted that he requires engineering drawings for the beam in order to get a permit.

R4212-02-16

R. van Assen MOVED:
That Mr. Auguston be given one year to construct the house from the time the building permit is received.

Carried

i) Canada Summer Jobs

Council reviewed the 2016 Canada Summer Jobs Application/Agreement.

R4213-02-16

K. Maine MOVED:
That the Village of Warburg apply for one student under the 2016 Canada Summer Program.

Carried

8. Committee Reports

a) Capital Region Board

Mayor van Assen reported on the Growth Plan Update, Land Use, Transit, Housing, GIS and Economic Development.

b) FCSS

T. Smith reported on the Volunteer Appreciation, Seniors Week and on the success of the Christmas Bazaar.

c) 39/20 Alliance

R. van Assen reported on the elections, on the RCP Grant Applications, on the Keystone Strategies Grant Extension and on Thorsby, Calmar and Bretons happenings.

d) Ag Society

K. Maine reported on the financials, on the Scavenger Hunt and Heritage Day activities and on the CFEP grant in the amount of \$70,000.00 for the Spray Park.

e) Library

T. Smith reported on the December stats, Nikki Webber is now the chair, Becky Perfilow is vice chair and on the budget.

f) Fire Department

Council reviewed the letter received from Fire Chief Richard Carstairs in regards to the Fire Response Times and the Alberta Building Code.

g) Arena Board

C. Pankewitz reported that Rob Tessier replaced Kris Parkyn, Jace Wenzel received a wage increase to \$25.00 per hour, on the financial, the continuous water leak, on the rubber matting, Family Skate/Shinny incidents, repairs for the skate sharpener and on the Family Day Event.

h) Leduc Foundation

Council reviewed the stats for the transportation to Leduc pilot. Discussion took place in regards to the Leduc Foundation accommodating the changes at the Cloverleaf Manor – such as transportation to appointments and helping them with paperwork.

i) Linear Tax Symposium

R. van Assen and C. Pankewitz reported on the current state of the Linear Tax, the issues during the MGA Review. The session provided discussions on the whether the Linear taxes sharing should be mandatory or voluntary, how should regional be defined, how should revenue be shared, should there be requirements on how this revenue is used and what governance and dispute resolution processes will be required.

R4214-02-16

T. Smith MOVED:
That the above committee reports be received as information.

Carried

9. Correspondence

R4215-02-16 F. Rapati MOVED:
That the following correspondence be filed for future reference:
a) FortisAlberta 2016 Approved Rates & Investments
b) GFL Amalgamation
c) Patrick O’Sullivan – Surviving Sport for Parents
carried

10. CAO Report

R4216-02-16 R. van Assen MOVED:
That Administrator Pankewitz’s CAO report for January 2016 be received as information.
Carried

11. Confidential Items

R4217-02-16 R. van Assen MOVED:
That Council go In-Camera at 8:53 p.m.
Carried

R4218-02-16 R. van Assen MOVED:
That Council return to open meeting at 9:30 p.m.
Carried

Adjournment

R4219-02-16 R. van Assen MOVED:
That the Council meeting be adjourned (9:32 p.m.)
carried

These Minutes approved this 14th day of March, 2016.

Mayor Ralph van Assen

Christine Pankewitz
Municipal Administrator