

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, March 14, 2016 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor R. van Assen called the meeting to order at 6:56 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Ralph van Assen	Mayor
Fred Rapati	Deputy Mayor
Cathy Chaney	Councillor
Kevin Maine	Councillor
Tina Smith	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda

R4233-03-16

T. Smith MOVED:
That the agenda be adopted.

carried

4. Confirmation of Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) February 8, 2016 Regular Meeting of Council
- b) February 22, 2016 Regular meeting of Council

R4234-03-16

C. Chaney MOVED:
That the minutes of our February 8, 2016 and February 22, 2016 Regular meetings be adopted.

Carried

5. Public Presentations

a) Darrell Fleming – Leduc County Fire Chief

Leduc County Fire Chief Fleming provided an annual report in regards to the response times, call volumes, training, fleet and equipment maintenance, types of calls and on the response statistics. Warburg Fire Chief Rick Carstairs also attended to answer any questions on calls. Discussion on the tank farm, on the 14 car pileup by Thorsby, Regional Disaster Management in Leduc County and City of Leduc, on the County satellite systems and on CREPP took place.

R4235-03-16

R. van Assen MOVED:
That Council go in-camera at 7:20 p.m.

Carried

R4236-03-16

R. van Assen MOVED:
That Council return to open meeting at 7:27 p.m.

Carried

6. Finance

a) Financial Statement to January 31, 2016

Council reviewed and discussed the Financial Statement to January 31, 2016.

R4237-03-16

K. Maine MOVED:
That the Financial Statement to January 31, 2016 be received as information.

Carried

7. New Business

a) 5319 – 47th Street

Council reviewed and discussed the request for Ms. Kolt to install new boards on the existing steel frame on her fence located at 5319 – 47th Street.

R4238-03-16

C. Chaney MOVED:

That the Village of Warburg permit Ms. Kolt to install new boards to a maximum height of 4' on the existing steel frame on her fence located at 5319 – 47th street.

Carried

b) Leduc Region Sustainability & Governance Project

Council reviewed the invitation for the Leduc Region Sustainability and Governance Project Wind Up being held on March 30, 2016 at Nisku Recreation Centre.

R4239-03-16

R. van Assen MOVED:

That any member of Council and Administration able to attend be authorized to do so.

Carried

c) Land Use Bylaw – Fencing & Screening

Council reviewed and discussed the amendment to Section 41.2.1 of the Land Use Bylaw.

R4240-03-16

T. Smith MOVED:

That Section 41.2.1 of the Land Use Bylaw be amended to state that “no fence be permitted in the front yard” and that a building permit will be required, therefore deleting Section 15.1.4 of the Land Use Bylaw and that the Public Hearing will be set for the April 18th, 2016 regular meeting of Council.

Carried

d) Policy #83/16

Council reviewed and discussed Policy #83/16.

R4241-03-16

T. Smith MOVED:

That summer coveralls be purchased for our full time public works employees and a boot/shoe allowance of up to \$100.00 be provided for appropriate safety footwear such as steel-toed boots and that Policy #83/16 be amended and brought back to our next regular meeting.

Carried

e) TAME Program

Council discussed and reviewed the two RFP's received. The Village of Warburg is eligible for \$1,500 to complete the assessment and then we maybe approved for a further grant in the amount of up to \$25,000.

R4242-03-16

F. Rapati MOVED:

That the Village of Warburg approve the TAME Energy Proposal received from 3D Energy in the amount of \$7,140.00.

Carried

R4243-03-16

R. van Assen MOVED:

That 7. f), 7.h), 7. I) and 7. J) be tabled to our confidential items.

Carried

R4253-03-16

f) Siding/Stucco RFP

F. Rapati MOVED:

That the Village of Warburg approve the quote received from M & S Renovations in the amount of \$56,900.00 on condition that we check with references from past jobs.

Carried

g) Jackets/Shirts/Toques

Council reviewed the information received in regards to the jackets, shirts and toques. Tabled.

- R4254-03-16 **h) Sidewalks – RFP’s**
T. Smith MOVED:
That the Village of Warburg accepts the proposal from B.L.G. Builders in the amount of \$90,850.

Carried
- R4255-03-16 **i) Boulevards – RFP’s**
K. Maine MOVED:
That the Village of Warburg accepts the proposal from Playquest in the amount of \$34,155.00 for the boulevards and \$2,557.75 for the rubber mulch.

Carried
- R5256-03-16 K. Maine MOVED:
That the amount over \$100,000 for the sidewalk and boulevard projects will come from the Enhancement Fund.

Carried
- R5257-03-16 **j) Elevator/Office Renovations RFP’s**
T. Smith MOVED:
That the Village of Warburg accept Feil Construction Ltd.’s proposal for the office renovations in the amount of \$27,300 and the elevator installation in the amount of \$32,800.00 and that Councillor Maine will oversee these projects.

Carried
- R4244-03-16 **k) Boulevard Trees Causing Sewer Line Damage**
Council reviewed and discussed the boulevard trees within the Village that are causing sewer line plugging.

K. Maine MOVED:
That the Village set up a maintenance program to have the problem sewer lines rooter-rooted yearly.

Carried
- l) RPAP**
Council reviewed and discussed the information in regards to the Alberta Health Review of Alberta Rural Physician Action Plan (RPAP): Possible Closure or Reduction.
- m) Tank Site Remediation**
The Village received a letter serving as notice that pursuant to clause 2 of our CGA, the expiry date of our Tank Site Remediation Program Conditional Grant Agreement is being extended to March 31, 2017.
- n) Joint Council Meeting with Leduc County – April 12th**
A Joint Meeting with Leduc County is scheduled for April 12th, 2016 at Nisku.
- o) Arena Assessment**
Council discussed the 9 proposals received for the Arena Assessment and Redesign.

R4245-03-16 R. van Assen MOVED:
That we accept the RFP received from RPM in the amount of \$19,870.00.

Carried
- p) Rezoning at 48558 Hwy 770**
Council reviewed the application to rezone the property located at 48558 Hwy 770 to Industrial and the Annexation Agreement stating that the Village will continue to assess residential, business and farm properties on the Lands in a manner similar to the practice in the County, for a period of 15 years. For the purposes of this section, a land use change is deemed to occur when a property owner applies to the Village for a commercial or industrial development permit.

R4246-03-16 T. Smith MOVED:
That the Village of Warburg approve the application to rezone the property located at 48558 Hwy 770 to Industrial.

Carried

R4247-03-16

q) April 25, 2016 Meeting

T. Smith MOVED:

That the Village of Warburg change our April 25th Regular Meeting of Council to April 18th, 2016.

Carried

8. Committee Reports

a) Capital Region Board

Council reviewed the information in regards to the Capital Region Growth Plan, the CEO Monthly Update to CAO's in regards to the Board Meeting Highlights, Growth Plan Update, Land Use, Transit, Housing, GIS, Economic Development and Best Practices.

b) Assessment Review Board

R. van Assen reported that he passed the Assessment Review Board Training. Congratulations Ralph.

c) Library

T. Smith reported on the stats, donated books, Step Program Grant, historical committee, accounting program, financial report, Cathy Chaney will be attending the ALC Library Conference and on an entertainer.

d) 39/20 Alliance

K. Maine reported on the ordering of business cards, business licenses, on the Calmar, Thorsby and Breton reports.

e) Ag Society

K. Maine reported that the walls were painted, on Heritage Days, Easter Egg Hunt, exterior doors will be painted, Community Garden Lease and on the Scavenger Hunt.

f) Regional Workshop

K. Maine reported on STARS, ERP for tank farm, UFA and Dalmac, dispatch search and rescue, AMA website to update plan, Hardisty Emergency Plan and on the Japan Nuclear power plant.

g) Emerging Trend

K. Maine, F. Rapati and C. Pankewitz reported on the Emerging Trends in Municipal Law Seminar they attended.

h) Recreation

T. Smith reported that Sunnybrook is starting their reno's, Genesee is still hosting jam sessions, on the women's conference and on the election results.

i) FCSS

T. Smith reported on Volunteer Appreciation, on the Women's Conference, Michael's donation, on a Healthy Hearts Fitness Class for Toddlers, the increase of people needing emergency funding and assistance and that Eugenia Rempel-Witten is the Family Support and Youth Services worker for Leduc County.

j) YRL

C. Chaney reported on the grants, accounting and the new programs.
R. van Assen reported on the Marigold Regional Library.

k) FCSS – Regional

Council reviewed the Family and Community Support Services Funding Agreement, the information on the FCSS Funding and on the Society of Saint Vincent de Paul.

l) Coal – Ministers Meeting & Act

R. van Assen reported on the discussion at the Mayor's Caucus in regards to It's time to Act – Let's talk about Coal and the Climate Leadership Plan.

m) Leduc Foundation

R. van Assen reported on Cloverleaf Manor changes in residency.

n) Arena

C. Pankewitz reported that the matting will get installed this summer, they are going to send the old Zamboni to Industrial Machine for maintenance prior to selling, they had someone recommend what to do with the sound system, they had a good turnout for Family Day, the fire extinguishers were inspected and some require replacement, tickets for volunteer appreciation will be purchased to the board members wishing to go, Cimco gave a list of recommendation of what further work can be done and the next meeting is March 21st.

R4248-03-16 C. Chaney MOVED:
That all committee reports from 8 a) to 8 n) be received as information.

Carried

9. Other Business/Correspondence

R4249-03-16 T. Smith MOVED:
That the following correspondence be received as information:
a) Transportation in Support of Acute Medical Care
b) Grace Energy Solar Wind Products
c) Fortis Alberta

Carried

10. CAO Report

R4250-03-16 F. Rapati MOVED:
That Administrator Pankewitz's February report be received as information.

Carried

11. Confidential Items

R4251-03-16 R. van Assen MOVED:
That Council go in-camera at 9:38 p.m.

Carried

R4252-03-16 R. van Assen MOVED:
That Council return to open meeting at 10:00 p.m.

Carried

Adjournment

R5258-03-16 K. Maine MOVED:
That the Council meeting be adjourned at 10:14 p.m.

carried

These minutes approved this 11th day of April, 2016.

Mayor Ralph van Assen

Christine Pankewitz
Municipal Administrator

