

Village of Warburg:

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, May 8, 2017 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor R. van Assen called the meeting to order at 7:58 p.m. with the following in attendance.

COUNCIL members **PRESENT** at commencement:

Ralph van Assen	Mayor
Fred Rapati	Deputy Mayor
Dwayne Mayr	Councillor
Tina Smith	Councillor
Kevin Maine	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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3. Additions/Deletions/Changes to the Agenda

The Chairman called for additions/deletions/changes to the agenda:

R5544-05-17

T. Smith MOVED:

That the agenda be approved with the addition of 4. C) Lynn Dwyer and Phyllis Turple, 6.l) Development Permit Applications, and 6. M) Amending Bylaw # 63/03.

Carried

4. Confirmation of Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) April 10, 2017 Regular Meeting
- b) April 24, 2017 Public Meeting
- c) April 24, 2017 Regular Meeting

R5545-05-17

D. Mayr MOVED:

That the minutes of our April 10, 2017 Regular Meeting, April 24, 2017 Public Meeting and April 24, 2017 Regular meeting be adopted.

Carried

5. Delegations/Public Hearings

a) Becky Oxtan and Clare Seeney

Becky Oxtan and Clare Seeney were available to introduce themselves and updated Council on their years of experience as Bylaw Enforcement Officers. It was noted that any hours over the 15 hours per month will be at the same rate of \$45.00 per hour from the time they arrive in Warburg. One of the largest implications is on call animal control, as the dog is usually gone before they get here. It was noted that abuse to animals is a Provincial Bylaw and must be reported to the RCMP. They are currently setting up a specific phone line for Bylaw Enforcement Services and will have vehicle signs and uniforms. Their motive and goal is to achieve compliance, writing tickets will be done in a timely manner, they will have body cameras as well as a dash cam and will do a contract for 6 months.

Becky Oxtan and Clare Seeney then took their Oath of Office to provide Bylaw Enforcement Officer Services to the Village of Warburg.

b) Cyndi Phippen – 5031 – 53 Avenue

Ms. Phippen was present to request a 3' picket fence in her front yard due to having a day home, due to having dogs that are tied in the back yard and a fire pit which makes it unsafe for the children. Ms. Phippen noted she is doing a rent to own with the present landowners.

Council noted that our current Bylaw has a restriction stating no fence in the front yard and that this will be discussed further in our in-camera portion of the meeting.

R5546-05-17

F. Rapati MOVED:

That as per our Land Use Bylaw stating that there is to be no fence in the front yard the request from Ms. Phippen will be denied.

Carried

c) Lynn Dwyer and Phyllis Turple

Lynn Dwyer and Phyllis Turple, residents of the Village, were present to discuss the possibility of a cat bylaw and what the procedure is required to report people for being abusive to cats is. As abuse to animals is a provincial law, as indicated by the Bylaw Enforcement Officers, incidents must be reported to the RCMP and that if possible pictures of the incidents would be beneficial. Council requested that administration place an article in the Newsletter in regards to the cat owner responsibilities and not feeding the feral cats.

6. Finance

a) Financial Statement to March 31, 2017

R5547-05-17

T. Smith MOVED:

That the Financial Statement to March 31, 2017 be received as information.

Carried

7. New Business

a) June Mayors' Caucus

The Mayors' Caucus will be held on June 13th for municipalities under 2,500 at Okotoks.

R5548-05-17

T. Smith MOVED:

That any member of Council wishing to attend be authorized to do so.

Carried

b) FCSS Multi-municipal Agreement

Council reviewed the FCSS Multi-municipal Agreement and Laurel Fitzsimonds, Director of Leduc County FCSS, was present to give background information and explain the process of updating the agreement and the reporting required by the province. Ms. Fitzsimonds noted that she will be arranging a signing and photo op with all the municipalities. The advantages of having an agreement are working together to provide more programs and making it a seamless service.

R5549-05-17

D. Mayr MOVED:

That the Village of Warburg approve and sign the FCSS Multi-municipal Agreement.

Carried

c) Development Permit Application – 4823 – 53rd Avenue Fence

Tabled to In-camera portion of the meeting.

R5550-05-17

T. Smith MOVED:

That the Village of Warburg deny the Development Permit Application to construct a 6' fence on the west front yard as per our Land Use Bylaw.

Carried

d) 52nd Avenue Paving Project

Council discussed the quote in the amount \$196,036.00 to pave 52nd Avenue from 52nd Street to Woodlands Drive.

R5551-05-17

D. Mayr MOVED:

That the Village of Warburg approve the 52nd Avenue Paving Project in the amount of \$196,036.00 with the funds to be borrowed up \$200,000.00 if required to do so.

Carried

e) Washrooms/Shower/Mechanical Room Bldg.

Council reviewed the washroom/Shower/Mechanical Room Bldg. quote from Playworks. Further quotes are being obtained through Select Engineering.

f) Leduc County – Grand Opening of comfort camping units at Jubilee Park

An invite was received from Leduc County to join them in celebrating the grand opening of comfort camping units at Jubilee Park on June 14th.

R5552-05-17

R. van Assen Moved:

That any member of Council wishing to attend be authorized to do so.

Carried

g) ANPHA Conference 2017

Information has been received on the Alberta Non Profit Housing Association's Conference held in Red Deer on June 22, 2017.
Mayor van Assen will be attending on behalf of Leduc Foundation.

h) Solar Unveiling Invitation

An invite was received from Brazeau County for the unveiling of the Brazeau County Solar Project on May 23, 2017.

i) Arena Project

Council reviewed and discussed the Arena renovations and upgrades with Phase 1 being the dressing rooms in 2018 for a potential amount of 2.5M. The funding of the 2.5 M will be 1 M from grants (if we get the full amount), the County portion being 1.1 M and the Villages portion being \$400,000.00.

R5553-05-17

K. Maine MOVED:

That the Village of Warburg support the Arena Project to be constructed in phases with the first phase to be constructed in 2018 with the potential project amount being 2.5 M bringing the Village's portion of \$400,000.

Carried

j) Habitat for Humanity

Council reviewed the request from Habitat for Humanity requesting a donation in the amount of \$7,500 which would be a cumulative total from the CRB serving as a legacy gift to the Carter Work Project.

k) Fortis

Council reviewed the quote from Fortis for 2 New Commercial Services required for the Spray Park and RV Projects.

R5554-05-17

D. Mayr MOVED:

That the Village of Warburg approve and sign the Quote received from Fortis to install 2 New Commercial Services for the RV Park and Spray Park projects.

Carried

l) Development Permit Applications

8:47 p.m.

Councillor Mayr and Councillor Smith declared a pecuniary interest and left the meeting.

Council reviewed the Development Permit Application received from Warburg Village Market to develop the existing building located at 5220 – 50th Avenue into a Grocery Store.

R5555-05-17

K. Maine MOVED:

That the Village of Warburg Council approve the Development Permit Application for renovating the current building located 5220 – 50th Avenue into a Grocery Store.

Carried

8:57 p.m.

Councillor Mayr and Councillor Smith returned to the meeting.

m) Bylaw # 63/03

Council reviewed the amendment to Bylaw #63/03 changing the Bylaw Enforcement Officer definition from "shall mean a person appointed as such by Council" to shall mean a person, Company or another Municipality appointed as such by Council.

R5556-05-17

T. Smith MOVED:

That the Village of Warburg Council approve the amendment to Bylaw #63/03 changing the Bylaw Enforcement Officer definition from "shall mean a person appointed as such by Council" to shall mean a person, Company or another Municipality appointed as such by Council.

Carried

8. Committee Reports

a) Capital Region Board

R. van Assen reported on the April meeting being very short with MLA Shay Anderson asking to talk to the Board after the transition.

b) Library

T. Smith reported on the casual relief position, resignation from Board Member, on the stats and on the decision not to get Mary Lambert.

c) FCSS

T. Smith reported on Seniors Week, food hampers requests were up in March as well as the number of referrals for counselling and help with money, the concern in regards to the capacity of the basement and on the Seniors Conference.

d) 39/20 Alliance

K. Maine reported on the golf tournament which will be held on September 8, 2017.

e) Leduc Foundation

D. Mayr reported on the May 10th meeting in regards to the budget for the redevelopment of the Planeview Manor and Lindsford redevelopment, on the Golf Tournament, the Strategic update will be held on June 8th and the 2016 Audited Financial Statement was received.

f) Emergency Management

K. Maine reported that he had a meeting with the Principal, Vice Principal and Administrator Pankewitz in regards to Emergency Management within the community and on the plan they have for the school.

g) Spray Park

K. Maine reported on the meeting with the Playworks representative in regards to what is required for the mechanical room and the Spray Park construction. Council also discussed the easement to the north of the spray park and the shower/bathroom/mechanical building.

h) Ag Society

K. Maine reported on the Easter Egg Hunt, Golden Egg Hunt and on the grant for the Curling Rink renovations and furnace.

i) CARES Presentation

D. Mayr reported on the presentation for the Leduc-Nisku Economic Development Association for two Alberta Government CARES Grants. The Honorable Shaye Anderson hosted the announcement.

j) YRL

D. Mayr reported on the convention in regards to the sessions- strategic plans, trustee connection, governance reporting, on the keynote speakers, attendance, and networking.

k) Hemp

R. van Assen reported on the planning meeting to promote it, the meeting in regards to the CARE grant and the Western Diversification grant, discussions with the Ministers and approving the terms of reference.

l) EDA

Mayor van Assen was not available to attend the Leduc-Nisku EDA AGM.

m) CRB with Malcolm Bruce

R. van Assen reported the discussion with Mr. Bruce and that we will be receiving an official invite to attend a farewell on June 8th for those leaving the CRB.

n) Real Estate Forum

R. van Assen reported that he spoke on HEMP and promoted the Village of Warburg.

o) FCSS Region

R. van Assen reported on the Multi Municipal Agreement discussion.

p) Coal Committee

9. Correspondence

R5557-05-17 R. van Assen MOVED:
That the following correspondence be filed for future reference:
a) Xplornet/tera-byte
b) Town of Bon Accord – Freedom of the City
Carried

10. CAO Report

R5558-05-17 R. van Assen MOVED:
That Administrator Pankewitz's April report be received as information.
Carried

11. Confidential Items

R5559-05-17 R. van Assen MOVED:
That Council go In-Camera at 9:40 p.m.
Carried

R5560-05-17 R. van Assen MOVED:
That Council return to open meeting at 10:07 p.m.
Carried

Adjournment

R5561-05-17 R. van Assen MOVED:
That the Council meeting be adjourned (10:23 p.m.)
carried

These minutes approved this 12th day of June, 2017.

Mayor Ralph van Assen

Christine Pankewitz
Municipal Administrator