

Village of Warburg:

Minutes of an Organizational Meeting of the Council of the Village of Warburg held Monday, October 23, 2017 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Municipal Administrator C. Pankewitz called the meeting to order at 6:56 p.m. with the following in attendance: at which time C. Pankewitz welcomed and congratulated the Councillors and provided them with an Orientation.

COUNCIL members PRESENT at commencement:

Ivan Laing	Councilor
Kevin Maine	Councillor
Dwayne Mayr	Councillor
Tina Smith	Councillor
Steven Swartz	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

Administrator Pankewitz welcomed and congratulated the Councillors and provided them with an orientation.

1. Adoption of the Agenda:

The Municipal Administrator called for additions/ deletions/changes to the agenda.

R5752-10-17

D. Mayr MOVED:
That the agenda be approved as presented.

Carried

2. Mayor

Municipal Administrator Pankewitz declared nominations open for the position of Mayor.

Councillor Smith nominated Councillor Maine.

No further nominations were received.

R5753-10-17

Councillor Mayr MOVED that nominations cease.

Carried

Councillor Maine was declared Mayor of the Village of Warburg for a period of one year.

Mayor Maine then took his Oath of Office for Mayor and then took over presiding the meeting.

3. Deputy Mayor

Mayor Maine declared nominations open for the position of Deputy Mayor.

Mayor Maine nominated Councillor Smith.

No further nominations were received.

R5754-10-17

Mayor Maine MOVED that nominations cease.

Carried

Councillor Smith was declared Deputy Mayor for a period of one year.

Deputy Mayor Smith then took her Oath of Office for Deputy Mayor.

4. Appointments

R5755-10-17

The following committees, representatives and directors were appointed for the period of four years, affirmed yearly, by the motion of Councillor T. Smith:

Public Relations and Media	Mayor
Director to Leduc Foundation	Kevin Maine
Alternate Director to Leduc Foundation	Dwayne Mayr
Warburg & District Recreation Board Representative	Steven Swartz
Warburg & District Recreation Board Rep. Alternate	Tina Smith
Warburg & District Recreation Board Members (3)	Tricia Carstairs
	George Krieger
	Shelley Davis
FCSS Advisory Board Representative	Tina Smith
Alternate FCSS Advisory Board Representative	Ivan Laing
FCSS Advisory Board Representative (County)	Tina Smith
Alternate FCSS Board Representative (County)	Ivan Laing
FCSS Advisory Board Members	Joan Hall
	Cheryl Jacobsen
	Diane Hemminger
	Kim Westlin
	Ousana Brackley
	Kathy Bellemore
Library Board Trustee	Dwayne Mayr
Library Board Trustee (6)	Sandra Kelly
	Giselle Klein
	Lisa Sarvas
	Nikki Webber
	Janet Sarvas
	Pamela Wattie
Yellowhead Regional Library Board Representative	Dwayne Mayr
Yellowhead Regional Library Board Alternate	Kevin Maine
Fire Department Representative	Ivan Laing
Alternate Fire Department Representative	Steven Swartz
Fire Chief	Rick Carstairs
Deputy Fire Chief (Voted by Firefighters)	Dan Duiker
Director of Emergency Management	Kevin Maine
Alternate Director of Emergency Management	Dwayne Mayr
Economic Development Representative	Ivan Laing
Alternate Economic Development Representative	Dwayne Mayr
Budget/Finance Committee	All Council
Assessment Review Board	Kevin Maine
Assessment Review Board	Ralph van Assen
Policy/Planning Excellence Committee	All Council
Development & Subdivision Appeal Board Members (3)	Tina Smith
	Steven Swartz
	Kevin Maine
Community Hall Board Representative	Tina Smith
Community Hall Board Representative Alternate	Dwayne Mayr
Arena Board Representative	Steven Swartz
Alternate Arena Board Representative	Ivan Laing
Bloomin' Buddies	Steven Swartz
Alternate Bloomin' Buddies	Dwayne Mayr
Staff Relations (2)	Tina Smith
	Dwayne Mayr
39/20 Alliance Project Representatives	Kevin Maine
	Ivan Laing
Hemp Representative	Dwayne Mayr
Hemp Representative Alternate	Ivan Laing

Carried

MEETINGS
R5756-10-17

K. Maine MOVED:
That the regular meetings of Council be held on the second Monday of each month except for the months of January, February, March, and April when two regular meetings may be held on the second and fourth Mondays of said months. When the Council Meeting falls on a holiday it will be held on the following Tuesday. Meetings to begin at 7:00 p.m in the Council Room. All Council meetings are open to the public.

Carried

SIGNING AUTHORITY
R5757-10-17

D. Mayr MOVED:
That Mayor Kevin Maine, Deputy Mayor Tina Smith, Councillor Steven Swartz and Municipal Administrator, Christine Pankewitz, be authorized as signing authority for the Village of Warburg.

Carried

MEETING FEES
R5758-10-17

T. Smith MOVED:
That regular Council meeting fees paid to the Councillors and to the Administrator, be set at \$125.00 (to include the Organizational meeting if it is a separate meeting) and that the meeting fee for the Mayor be set at \$150.00 (to include the Organizational meeting if it is a separate meeting); and that a fee of \$75.00 be paid for each additional meeting. For meetings lasting over three hours a fee of \$125.00 will be paid.

Carried

EXPENSES
R5759-10-17

T. Smith MOVED:
That the rate for authorized persons attending conventions and workshops lasting a minimum of eight (8) hours while acting on Village matters shall be \$200.00, plus accommodations costs, plus meals to a maximum of \$50.00 per day, if not provided.

Carried

MILEAGE
R5760-10-17

T. Smith MOVED:
That the rate paid for mileage expenses for authorized persons be set at \$.55 per km., provided their own vehicle has been used.

Carried

ADJOURNMENT
R5761-10-17

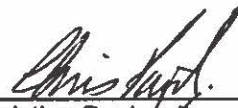
K. Maine MOVED:
That the Council meeting be adjourned (9:38 p.m.)

carried

These minutes approved this 13th day of November, 2017.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator