

Village of Warburg:

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, February 10th, 2014 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor Ralph van Assen called the meeting to order at 6:56 p.m. with the following in attendance:

COUNCIL members **PRESENT** at commencement:

Ralph van Assen	Mayor
Fred Rapati	Deputy Mayor
Cathy Chaney	Councillor
Kevin Maine	Councillor
Tina Smith	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda

R3699-02-14

C. Chaney MOVED:
That the agenda be approved with the addition of 7. h) Bryant Subdivision and 7. i) Bylaw Enforcement.

carried

4. Confirmation of Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) January 13, 2014 Regular Meeting
- b) January 27, 2014 Regular Meeting

R3700-02-14

T. Smith MOVED:
That the minutes of our January 13, 2014 Regular meeting be adopted.

Carried

R3701-02-14

R. van Assen MOVED:
That the minutes of our January 27, 2014 Regular meetings be adopted.

Carried

5. Public Presentations/Public Hearing

a) LNEDA – Barbara Engelbart, Executive Director and Emma Pietroleonardo, Chairman.
Ms. Peitroleonardo presented Council with their new plans and strategic vision for the organization and their undertaking of key activities that will support this region promotion. Key activities will consist of a website, regional Collateral, events and small and medium sized enterprise (SME) Support.
Mayor van Assen thanked them for their presentation.

7:05 p.m.

Linda Steinke, from the Pipestone Flyer, arrived.

6. Financial

a) **Financial Statement to December 31 2013**

c) Multi-Year Capital Plan

Council discussed the Multi-Year Capital Infrastructure Plan to 2021.

R3704-02-14

R. van Assen MOVED:
That the MYCIP to 2021 be approved as amended.

Carried

d) 2014 Budget – working copy

Council reviewed and discussed the 2014 Budget working copy.

R3705-02-14

R. van Assen MOVED:
That Council accept the 2014 working copy and go line by line at our regular meeting of Council on February 24th.

Carried

7. New Business

a) Appoint Auditor for 2013

R3706-02-14

F. Rapati MOVED:
That the Village of Warburg appoint Donnelly & Co. LLP to complete the audit of the Financial Statements for the Village of Warburg for the Year Ended December 31, 2014.

Carried

b) TRAVIS-MJ

Council reviewed the overview of the TRAVIS Multi-Jurisdiction Permitting System and the Memorandum of Agreement between Her Majesty the Queen in right of Alberta as represented by the Minister of Transportation (Hereinafter, the "Province") and the Village of Warburg.

R3707-02-14

R. van Assen MOVED:
That the Village of Warburg sign the Travis-MJ the Memorandum of Agreement between Her Majesty the Queen in right of Alberta as represented by the Minister of Transportation (Hereinafter, the "Province") and the Village of Warburg.

Carried

c) National Dementia Strategy: Resolution

Council review the resolution in support of a national dementia strategy.

R3708-02-14

T. Smith MOVED:
That the Village of Warburg calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our communities to become more aware and engaged concerning the far-reaching effects of this devastating disease.

Carried

d) Devon "State of the Town"

Council reviewed the invitation received from the Devon Chamber of Commerce for their annual State of The Town luncheon on March 11, 2014.

R3709-02-14

R. van Assen MOVED:
That the invitation be received as information.

Carried

f) Transportation Strategy for Alberta

Council reviewed the information received Alberta Transportation in regards to the Transportation Strategy for Alberta that will take place in two stages.

R3711-02-14

C. Chaney MOVED:

That the Transportation Strategy for Alberta information be received as information.

Carried

g) CAO Salary

R3712-02-14

R. van Assen MOVED:

That this item be moved to Confidential Items.

Carried

R3720-02-14

R. van Assen MOVED that the Municipal Administrators salary be increased to \$5,500.00 per month plus one day off per month, retroactive January 1, 2014, and that the 16 days of grandfathered holidays be paid out in the 2014 year either by monthly payments or in one lump sum.

Carried

h) Bryant Subdivision

A letter was received from Ms. Bryant requesting to reverse the subdivision application of Lots 2, 43 & 44 Plan 0740124 from 3 lots back to one single lot.

R3713-02-14

R. van Assen MOVED:

That the Village of Warburg approve Ms. Bryant's request to revert Lots 2, 43 & 44 Plan 0740124 back to one single lot.

Carried

i) Bylaw Enforcement

Council discussed the sidewalk situation and the unsightly premises and as to why fines are not issued for those in default of Village Bylaws.

Administration will invite Bylaw Enforcement Officer Doris McAllister to our next meeting to discuss bylaw concerns.

8. Committee Reports

a) Capital Region Board

Mayor van Assen reported on the information sessions and that possible changes to the CRB may happen, on the voting structure and that Parkland County withdrew their court case.

b) FCSS

T. Smith reported on the lecture by Jeff Johnson, Compass training, on the budget, Volunteer Appreciation Night, on the donations to Second Glance and a questioned asked as to why Warburg does not have a New Year's Eve Celebration.

R. van Assen reported on the provincial meeting in regards to the shortfall of funding from the Province and that they are putting in a new Council called the Family and Community Engagement Councils.

Council reviewed the letter of interest received from Kathy Bellemore to sit on the FCSS Board and the information received in regards to the Building Families and Communities Act

discussed briefly, a meeting with Consultant, Randy Conrad will be arranged for his advice.

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f) Ag Society

K. Maine reported that his next meeting will be on February 12th.

g) Leduc Mayor Luncheon

K. Maine reported on the Leduc City's growth, events, bus lines, and their future development,

K. Maine reported that the County Mayor spoke on the annexation, 50th anniversary, transportation, road work and bridges costs, agricultural costs, Thorsby ice plant contribution, New Sarepta being part of the County, permits, emergency calls, 2013 challenges with annexation, sharing goods and services between municipalities and on the overpass.

h) Library

T. Smith reported on the Library's budget, youth intern, approved software packages, drop box, approached by Fas Gas owners for someone to teach them English, annual survey report, wage increase, elections, and approval for \$15,914.00 through the cost sharing.

j) Disaster Services

Council reviewed the information in regards to the C-REPP September 9, 2013 minutes and the Terms of Reference.

R3715-02-14

C. Chaney MOVED:
That all committee reports from 8 a) to 8 j) be received as information.

Carried

9. Correspondence

R3716-02-14

T. Smith MOVED:
That the following correspondence be filed for future reference:
a) Waste Processing Plant
b) Sunnybrook Solid Waste Transfer
c) Leduc County – Regional Collaboration
d) Leduc County supports critical regional transportation infrastructure
e) Jeff Wilson, MLA
f) AUMA – 2014 Annual Membership & Energy Program Member

carried

10. CAO Report

R3717-02-14

K. Maine MOVED:
That Administrator Pankewitz's CAO report for January 2014 be received as information.

Carried

11. Confidential Items

R3718-02-14

R. van Assen MOVED:
That Council go In-Camera at 9:04 p.m.

Carried

R3719-02-14

R. van Assen MOVED:
That Council return to open meeting at 10:04 p.m.

Carried

Christine Pankewitz
Municipal Administrator