

Village of Warburg:

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, November 10, 2014 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor van Assen called the meeting to order at 8:07 p.m. with the following in attendance.

COUNCIL members **PRESENT** at commencement:

Ralph van Assen	Mayor
Fred Rapati	Deputy Mayor
Cathy Chaney	Councillor
Tina Smith	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
---------------------	-------------------------

**Additions/Deletions/
Changes to the
agenda**

The Chairman called for additions/deletions/changes to the agenda.

R3899-11-14

F. Rapati MOVED:
That the agenda be approved with the following amendment:
Add:
7. k) Garbage Service
7. l) Policy #21/97

Carried

4. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) October 14, 2014 – Regular Meeting
- b) October 27, 2014 – Organizational Meeting

R3900-11-14

T. Smith MOVED:
That the minutes of our October 14, 2014 Regular Meeting and our October 27, 2014 Organizational Meeting be adopted.

Carried

5. Public Hearings/Delegations

a) Dwayne Mayr

Mr. Mayr presented his proposal to amalgamate lots 26 and 27 Block 15 Plan 782 1894 to accommodate moving in a home with an attached garage. This home will be constructed on a basement with a cement driveway to garage. Landscaping was discussed as well as the time frame to construct.

Mayor van Assen noted that the home must look like new due to the location.

Council has agreed that they will not object to Mr. Mayr from constructing this home on the proposed lots.

6. Finance

a) Financial Statement to September 30, 2014

R3901-11-14

T. Smith MOVED:
That the Financial Statement to September 30, 2014 be received as information.

Carried

R3903-11-14

R. van Assen MOVED:

That the Village Office be closed the afternoon of December 24th and closed December 25th, 26th and January 1st and 2nd, 2014 for the Holiday Season; and that the Christmas Open House be held on December 17th, 2014 from 1p.m. to 4 p.m.

Carried

b) Cost Sharing

Council reviewed and discussed the 2014 Proposed Budget for the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Residents.

Warburg Arena	- operational	\$37,290.00
	- Capital	70,000.00
	- Garbage Services	2,000.00
	- insurance	17,000.00
Athletic Fields	- ball diamonds etc.	19,000.00
	- Capital	40,000.00
	- utilities	1,500.00
Pioneer Rec Centre	- operational	14,915.00
	- insurance	9,000.00
Library	- operational	16,390.00
	- repairs & maintenance	3,500.00
	- utilities & security	6,000.00
	- insurance	2,500.00
Recreation Coordinator	- wages	20,000.00
	- administration costs	10,000.00
		<u>\$260,095.00</u>

R3904-11-14

F. Rapati MOVED:

That the Village approve the 2015 Proposed Budget for the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Residents and forward it to the Leduc County for their approval.

Carried

c) Personnel Policy

Council reviewed and discussed the Personnel Policy. The Policy has been changed to include the staff of the CAO only. Changes were made to include the job share position and the vacation entitlement.

R3905-11-14

T. Smith MOVED:

That the Personnel Policy be approved as amended.

Carried

d) Alberta Recycling

Council reviewed and discussed the 2015 Municipal Demonstration Grant Program with funding available to a maximum of \$30,000.00. The application must be submitted by November 28th, 2014 at 4:30 p.m. and the project must be completed by November 1, 2017.

R3906-11-14

R. van Assen MOVED:

That the Village of Warburg apply for the 2015 Municipal Demonstration Grant to complete the boulevards on 52nd Street from 50th Avenue to 51st Avenue with the same recycled rubber product as used on the 50th Avenue boulevards.

f) Education Workshop

Council reviewed the 2015/2015 schedule for the Education Workshops received from Municipal Affairs.

R3908-11-14

R. van Assen MOVED:

That any member of Council and staff be authorized to attend the workshops if wishing to do so.

Carried

g) Tank Site Remediation

A proposal was received to update the current site plan of the tank site remediation program at our Village Shop in the amount of \$2,425.00 plus GST.

R3909-11-14

That Council approve the Tank Site Remediation proposal in the amount of \$2,425.00 plus GST.

Carried

h) The One 93.1

An invite for Council and the CAO to join The One staff for an informal news luncheon on November 19th from 11:30 until 12:30 at the One Studio in Leduc was received.

R3910-11-14

R. van Assen MOVED:

That any members of Council and the Administrator able to attend be authorized to do so.

Carried

i) Assessment Review Board

At our Organization Meeting Mayor van Assen and Dawson Kohl were appointed as our Assessment Review Board Members. Mr. Kohl declined this position as his Certificate of Qualifications has expired.

R3911-11-14

F. Rapati MOVED:

That Councillor Maine be appointed to sit on the Assessment Review Board and that he be approved to take the required courses.

Carried

j) Alberta Community Partnership Grant (ACP)

Council reviewed and discussed the ACP that includes support for capital and limited-term operating expenditures, and options for multi-year funding. The Intermunicipal Collaboration component provides up to \$350,000 towards collaborations of two or more municipalities to explore, plan, or implement new or enhanced regional municipal services.

R3912-11-14

R. van Assen MOVED:

That the Village of Warburg in collaboration with the Town of Calmar, Village of Breton and Village of Thorsby apply for funding for a sewer flusher and camera and a 2nd application for a dump truck and trailer to enhance the regional services with the 39/20 Alliance.

Carried

k) Garbage Service

I) Policy #21/97

Council reviewed and discussed Policy #21/97 – Welcoming New Businesses.

R3914-11-14

R. van Assen MOVED:

That Council approve the amendments to Policy # 21/97.

Carried

8. Councillor/Committee Reports

a) Capital Region Board

R. van Assen reported on the growth plan, on the affordable housing, lack of transportation and on the Green Trip funding.

b) FCSS

T. Smith reported on the Community Guide, the Welcome Wagon, new chair is Cheryl Jacobsen and Vice Chair is Diana Ansell, on the FCSS conference, Mother & Daughter wellness, National Child Day, Christmas Bazaar, seniors workshop, youth mentorship and on the light up.

R. van Assen reported on the FCSS funding from the provincial government. A letters of interest to sit on the FCSS Board was received from Jennifer Robinson along with a confirmation from Ousana Brackley.

R3915-11-14

R. van Assen MOVED:

That Jennifer Robinson be appointed to sit on the FCSS Board in place of Theresa Hemminger.

Carried

c) 39/20 Alliance

All of Council attended the 39/20 Annual General Meeting and the Regular Meeting.

d) Rec Board

T. Smith reported on the financials, on the Light Up, on the County update, on Genesee Heritage Park, summer program, ball diamonds, Heritage Days and on Community grants.

e) Recreation Convention

T. Smith and C. Pankewitz reported on the ARPA Convention in regards to parks, playgrounds and sponsorships.

f) EDA 50th Anniversary

F. Rapati reported on the recognition of the various partnerships and recognition of the Village. The Spirit of Giving Luncheon will be held on November 14th.

g) Leduc Foundation

No report.

g) Emergency Management

Council reviewed the list of Incident Command System Courses scheduled by AEMA or by ICS Alberta instructors.

R3916-11-14

F. Rapati MOVED:

That the above reports be received as information

10. CAO Report

R3918-11-14

T. Smith MOVED:
That Administrator Pankewitz's October report be received as information.

Carried

R3919-11-14

11. Confidential Items

R. van Assen MOVED:
That Council go In-camera at 10:30 p.m.

Carried

R3920-11-14

R. van Assen MOVED:
That Council return to open meeting at 11:05 p.m.

Carried

Adjournment

R3921-11-14

That the Council meeting be adjourned at 11:05 p.m.

Carried

The minutes approved this 8th day of December, 2014.

Mayor Ralph van Assen

Christine Pankewitz
Municipal Administrator

