

**Village of Warburg:**

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, May 14, 2018 in Council Chambers, Village of Warburg Municipal Office.

**Call to Order**

Mayor K. Maine called the meeting to order at 7:00 p.m. with the following in attendance.

**COUNCIL** members **PRESENT** at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:

Christine Pankewitz      Municipal Administrator

**2. Additions/Deletions/Changes to the Agenda**

The Chairman called for additions/deletions/changes to the agenda:

R5889-05-18

D. Mayr **MOVED**:

That the agenda be approved with the addition of 6. t Cannabis and move 6.e to 4. d.

Carried

**3. Confirmation of Minutes**

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) April 9, 2018 Regular Meeting
- b) April 30, 2018 Regular Meeting

R5890-05-18

D. Mayr **MOVED**:

That the minutes of our April 30, 2018 Regular meeting be adopted and that our April 9<sup>th</sup>, 2018 Regular meeting be adopted as amended as follows: correcting J) to read "D. Mayr reported".

Carried

**4. Delegations/Public Hearings**

**a) Spray Park Fence**

Resident Dale Miller was present to discuss the Spray Park fence and noted that he will not cut or maintain the grass if we construct the fence 20' off the property line. Mr. Miller does not care one way or the other if the fence is on the property line or set back 20'. Mr. Jacobsen and Mr. Matlock were both in agreeance with the setback and have noted that they will cut and maintain the grass.

R5891-05-18

K. Maine **MOVED**:

That the Village construct the fence 20' back to accommodate the two residents.

carried

**b) Dani Mellian**

Ms. Mellian attended the meeting to request reimbursement for monies spent to unclog the sewer, which she claims was due to the collapse of the sewer main and claims that the drain is still slow and will freeze again. It was noted that Ms. Mellian should properly connect the 4" line and 3" line situated in her crawl space to avoid future issues.

R5892-05-18

K. Maine **MOVED**:

That the Village of Warburg dig up the sewer line and if the sewer line located on the Village property has collapsed, the Village will reimburse Ms. Mellian for the costs incurred by her.

Carried

**c) Dawn Heisler**

Dawn Heisler with REMAX was in attendance on behalf of Ms. Lucy Carstairs, with an offer of \$30,000 for Lot 22, Block 15 Plan 0224849.

R5893-05-18

K. Maine **MOVED**:

That the Village make a counter offer of \$35,000 for Lot 22 Block 15 Plan 0224849.

Carried

**d) David Bates**

Mr. Bates and his renter presented their reasoning for requesting a fence to be constructed on their front property.

The Land Use Bylaw was discussed as well as the Animal Control Bylaw in regards to dogs running at large.

R5894-05-18

Mayor Maine moved that the Land Use Bylaw in regards to the front fence be revisited.

Carried

**5. Finance**

**a) Financial Statement to March 31, 2018**

R5895-05-18

T. Smith MOVED:

That the Financial Statement to March 31, 2018 be received as information.

Carried

**6. New Business**

**a) June Mayors' Caucus**

The Mayors' Caucus will be held on June 13<sup>th</sup> for municipalities under 2,500 at Camrose.

R5896-05-18

T. Smith MOVED:

That Mayor Maine be authorized to attend the June Mayors' Caucus.

Carried

**b) Agreement with Warburg Minor Baseball**

Council reviewed the Warburg Minor Baseball Agreement.

R5897-05-18

D. Mayr MOVED:

That the Village of Warburg approve and sign the Agreement with Warburg Minor Baseball.

Carried

**c) TRAVIS MJ**

Council reviewed the TRAVIS Routing and Vehicle Information System Multijurisdiction (TRAVIS MJ) Memorandum of Agreement.

R5898-05-18

T. Smith MOVED:

That the Village of Warburg approve and sign the TRAVIS MJ Memorandum of Agreement.

Carried

**d) Warburg Cultural Centre request**

Council reviewed the information from the Cultural Centre in regards to whether or not the Village would support a Christmas in Paris event on November 17<sup>th</sup>, 2018.

R5899-05-18

D. Mayr MOVED:

That Council will consider supporting the Christmas in Paris event once we receive more details in regards to costs etc.

Carried

**e) 4808 – 52<sup>nd</sup> Avenue – front fence request**

Agenda item moved to 4. d.

**f) RV Parking during construction request**

Council reviewed the request from George and Pauline Hutchings in regards to living in their RV on their lot located at 4532 – 50<sup>th</sup> Avenue, while building their new home, until such time as the construction on the RV Park is completed.

R5900-05-18

K. Maine MOVED:

That the Village of Warburg approve Mr. and Mrs. Hutchings request to live in their RV on their lot until such time as the RV Park construction is completed.

Carried

**g) Agreement with Leduc County for Weed Inspector's**  
Council reviewed the Memorandum of Understanding between Leduc County and the Village of Warburg for designating the Leduc County as Weed Inspectors for the Village of Warburg.

R5901-05-18

D. Mayr MOVED:  
That the Village of Warburg Council approve and sign the Memorandum of Understanding with the Leduc County designating them as Weed Inspectors for the Village of Warburg.

Carried

**h) Shawna Ofstie Proposal**  
Council reviewed the proposal received from Shawna Ofstie to bring Health & Wellness services to the West End of Leduc County.

R5902-05-18

T. Smith  
That the Village of Warburg support Ms. Ofstie's initiative and wish her luck.

Carried

**i) Street Lights**  
Council reviewed the street lights that have little or no lighting. Administration will put a package together for the next regular meeting of Council with recommendations.

**j) Concrete Crushing**  
Public Works, Rob Tessier reported on the concrete crushing to get rid of the used concrete dumped by the lagoon.

R5903-05-18

T. Smith MOVED:  
That the Village of Warburg contract Aggressive Crushing Ltd. to crush 2000 tonnes of concrete at a cost of \$23,600.00 plus GST.

Carried

**k) Xplornet Communications Agreement**  
Council reviewed the Ground Site Agreement with Xplornet Communications Inc.

R5904-05-18

K. Maine MOVED:  
That the following amendments be made to the Ground Site Agreement: changing the term from 5 years to 2 years, deleting #4, deleting #13 and adding a termination clause for the Village of Warburg.

Carried

**l) Tax Recovery Reserve Bids**  
Council reviewed the 6 parcels that will be offered for Sale by Public Auction on June 29, 2018 through the Tax Recovery Process.

R5905-05-18

K. Maine MOVED:  
That the Reserve Bids be made during the Confidential Items portion of the meeting.

Carried

**m) 2018 MSI, BMTG, FGTF**  
Council reviewed the MSI Operating funding in the amount of \$93,538 and the eligible projects for the funding.

R5906-05-18

D. Mayr MOVED:  
That the MSI Operating project funding of \$93,538 be allocated to the following:

Hall Operating Support	- 6,000.00
Library Operating Support	-10,000.00
Arena Board Operating Support	-12,000.00
Fire Services	- 20,000.00
39/20 Alliance	- 3,500.00
Bylaw Enforcement Officer	- 10,000.00
RCMP Municipal Employee	- 5,000.00
School Resource Officer	- 5,000.00
Dust Control	- 12,000.00
Weed Spraying	- 5,000.00
Park Upgrades (picnic tables)	- 5,038.00

Carried

**n) Bylaw #154/18**

Council reviewed Bylaw #154/18 for the purpose of appointing a Municipal Assessor for the Village of Warburg.

R5907-05-18 First reading MOVED by Deputy Mayor Smith. Carried

R5908-05-18 Second reading MOVED by Councillor Swartz. Carried

R5909-05-18 MOVED by Councillor Laing that Bylaw #154/18 be given third and final reading. Carried unanimously

R5910-05-18 Third and final reading MOVED by Councillor Mayr. Carried

**o) Appoint Assessor**

Council once again reviewed the Agreement for Assessment Services with Todd Brasseur as the Village's Assessor.

R5911-05-18 T. Smith MOVED:  
That the Village of Warburg approve the Agreement between the Village of Warburg and Todd Brasseur (Compass Municipal Services Inc.) for assessment services in the Village to March 1, 2019. Carried

**p) RV Park, Spray Park & Comfort Station**

Council reviewed the RV Park & Comfort Station Caretaker Agreement between the Village of Warburg and Pat Worshek.

R5912-05-18 S. Swartz MOVED:  
That the Village of Warburg approve and sign the RV Park, Spray Park & Comfort Station Caretaker Agreement to come into effect once the RV Park and Spray Park is up and running. Carried

**q) Coal Transition Grant**

Council reviewed the Job ad and the detailed position duties for a Regional Economic Development Officer and the RFP for the Mixed Use Industrial Park Initiative as for the funding through the Coal Transition Grant.

R5913-05-18 K. Maine MOVED:  
That the Village of Warburg Council approve the Regional Economic Development Officer ad and job summary and the RFP for the MIXED Use Industrial Park Initiative. Carried

**r) Water Use Proposal**

Council reviewed and discussed the Water Use Proposal received from Crescent Point Energy Corp. to have exclusive access to our wastewater pond, a preferential right of first refusal to the contents thereof.

R5914-05-18 K. Maine MOVED:  
That the Village of Warburg not accept the Water Use Proposal received from Crescent Point Energy Corp. Carried

**s) Spray Park/RV Park – Picnic tables**

Council reviewed and discussed the type of tables to purchase for the RV Park. More information will be received.

**t) Cannabis**

Council reviewed and discussed the new Cannabis legislation in regards to retail, sale, use and setbacks.

8. **Committee Reports**

a) **Hemp Association**

D. Mayr reported that they are deciding what they want to do and that June 15<sup>th</sup> is their next meeting.

b) **Library**

D. Mayr reported on the bathroom quotes, on a new logo, on mission statement, library projects, they hired a book keeper, on the stats and on book bags.

c) **FCSS**

T. Smith reported on Seniors Week, the Joy Conference and that Sara has been promoted to Manager.

d) **39/20 Alliance**

I. Laing reported on the annual membership contributions, Keystone contract, September Golf Tournament, pictures, Thorsby's offer of rodeo tickets, regional transportation and on the community reports.

e) **Leduc/Nisku EDA**

K. Maine reported on the Leduc/Nisku EDA meeting.

f) **Regional Real Estate**

K. Maine reported reported the Annual Leduc Regional Real Estate Forum with Regional Mayors and industrial, commercial and residential realtors and developers at which time he had the opportunity to promote our Village.

g) **Good Neighbor Breakfast**

K. Maine, D. Mayr and T. Smith reported on the updates from Capital Power in regards to their projects, they completed turn around, coming up to one year with no incidents, on the pasture land, Water Point Project with Leduc County, yard site cleanup, hunting programs and that the shovel was moved.

h) **Ag Society**

T. Smith reported on the dueling pianos, on Heritage Days, resurfacing of the floor and on the auto scrubber.

i) **Councillor Orientation**

D. Mayr and T. Smith reported on the Councillor Orientation presented by Brownlee LLP.

j) **Broadband Orientation**

D. Mayr reported on the introduction to broadband, County wide Broadband options and that Internet Services is a right not a privilege.

k) **LRHF**

The 2017 Leduc Regional Housing Foundation Financial Statements have been received.

l) **Arena Board**

S. Swartz reported on the meeting to review the Warburg Arena Expansion plans.

8. **CAO Report**  
R5915-05-18

T. Smith MOVED:  
That Administrator Pankewitz's April report be received as information.

Carried

**9. Correspondence**

R5916-05-18

I. Laing MOVED:

That the following correspondence be filed for future reference:

- a) Farm Safety Centre
- b) Municipal Accountability Program
- c) Seniors Week
- d) FortisAlberta's 2018 Approved Rates
- e) Tank Site Remediation Program
- f) February, March & April Bylaw Enforcement Report
- g) Enabling Accessibility Fund

Carried

**10. Confidential Items**

R5917-05-18

K. Maine MOVED:

That Council go In-Camera at 10:15 p.m.

Carried

R5918-05-18

K. Maine MOVED:

That Council return to open meeting at 10:27 p.m.

Carried

R5919-05-18

K. Maine MOVED:

That the reserve bids for the Tax Recovery Public Auction be approved as confirmed by Council in-camera.

Carried

**Adjournment**

R5920-05-18


K. Maine MOVED:

That the Council meeting be adjourned (10:29 p.m.)

carried

These minutes approved this 11<sup>th</sup> day of June, 2018.

  
\_\_\_\_\_  
Mayor Kevin Maine

  
\_\_\_\_\_  
Christine Pankewitz  
Municipal Administrator