

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, July 9, 2018 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor Kevin Maine called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda.

R5941-07-18

T. Smith MOVED:

That the agenda be approved with the addition of 6 i) ATCO Gas, 6 j) Crescent Point Energy Corp., 6 k) Cannabis and 6. l) Web Site.

Carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meeting:

a) June 11, 2018 Regular Meeting

R5942-07-18

T. Smith MOVED:

That the minutes of our June 11, 2018 Regular Meeting be adopted.

Carried

4. Delegations/Public Hearings

a) Wally Frenzel – re: taxes

Mr. Frenzel and Ms. Renner spoke on the high cost of doing business in the Village and the taxes of his apartments. Mr. Frenzel requested that we speak to our assessor to do a comparison with other municipalities. Mr. Frenzel once again brought forward the utility charges that he felt he should be exempt from when his properties are vacant. Mayor Maine advised Mr. Frenzel that he has the opportunity to appeal his property assessments in question, and that he has until July 18th to do so.

b) Linda McLaughlin – Bloomin' Buddies

Ms. McLaughlin, Ms. Schnick and Mr. Deare were present on behalf of the Bloomin' Buddies. Ms. McLaughlin spoke on behalf of the Bloomin' Buddies to designate the 54th Street road allowance as a permanent Canopy Walkway to be preserved for future generations. A recommended pathway for the Village was presented to Council. Ms. McLaughlin also brought forward a plan for the George Broadbent Park with the possibility of making this park a Memorial Park for those wishing to purchase a tree or a bench in memory of a family or friend. The third proposal was to request funding from the Village to hire a professional company to prune and/or remove trees on the boulevard. Council recommended that Bloomin Buddies provide the Village with an updated pruning quote for our 2019 budget.

c) Mayor Rod Raymond – Re: Doctor Attraction Committee

Mayor Raymond brought forward a proposal for a Doctor Attraction Committee as it is felt that working together may be attractable to bring a Doctor to the communities of Warburg and Thorsby, and has requested that one member of Warburg Council be appointed to the committee. Council thanked Mayor Raymond for attending and that they are in support of this initiative.

d) **Mark Weronski**

Mr. Weronski and Ms. Baik were present to bring forward their appeal for the front setbacks for their mobile home on 4715 – 55th Avenue, which was placed on the property line instead of the 26' set back as per the Land Use Bylaw, on the basis that his site plan was approved by the Village and Leduc County. Discussion took place as to site plan which showed a 26' setback from his property line.

R5943-07-18

I. Laing MOVED:

That the Village of Warburg grant Mr. Weronski the variance for the front setback on condition that should the home need to be replaced it must have the setbacks as per the bylaw.

Defeated

Council then advised Mr. Weronski that if he can get signatures from the property owners in this area, the Village of Warburg Council will revisit this decision.

5. **Financial**

a) **Financial Statement to May 31, 2018**

R5944-07-18

T. Smith MOVED:

That the Financial Statement to May 31, 2018 be received as information.

Carried

6. **New Business**

a) **5128 – 51st Street – request for tax penalty forgiveness**

Council reviewed and discussed the request from Ms. Dunne to forgive the tax penalties on her property located at 5128 – 51st Street.

R5945-07-18

T. Smith MOVED:

That the Village of Warburg Credit the tax penalty in the amount of \$1,516.25 to Ms. Dunne's tax account for the property at 5128 – 51st Street.

Carried

b) **Public Participation Policy**

Council reviewed and discussed Policy #88/18 being the Public Participation Policy.

R5946-07-18

T. Smith MOVED:

That Council approve the Public Participation Policy for the Village of Warburg.

Carried

c) **Policy #60/08 – Review rates**

Council reviewed the rates in the Fees for Service Policy #60/08.

R5947-07-18

T. Smith MOVED:

That the Village of Warburg Council approve the fee to locate pegs from \$75.00 to \$75.00 per hour.

Carried

d) **5115 – 53rd Street – Sewer**

Council reviewed and discussed the sewer line that was dug up and repaired at 5315 – 53rd Street, which did not show any signs of collapsing. As per the cameraing of this line there were tree roots on Village property as well as on Ms. Mellian's property, therefor there is no way to determine what caused the blockage.

R5948-07-18

I. Laing MOVED:

That the Village of Warburg reimburse half of Ms. Mellian's costs, in the amount of \$740.35, on condition that Ms. Mellian signs an acknowledgement that she will not pursue any further claims based on this incident.

Carried

e) Municipal Emergency Management Bylaw

Council reviewed and discussed Bylaw #153/18 cited as the Municipal Emergency Management Bylaw.

- R5949-07-18 First reading MOVED by Deputy Mayor Smith. Carried
- R5950-07-18 Second reading MOVED by Councillor Laing. Carried
- R5951-07-18 Move by Mayor Maine that Bylaw #153/18 be given third and final reading. Carried
- R5952-07-18 Third reading MOVED by Councillor Mayr Carried

f) RV Park, Spray Park Caretaker – Request to move RV to the RV Park effective July 16th.

Ms. Worshek requested verbally to move her fifth wheel trailer to the RV Park effective July 16th.

- R5953-07-18 T. Smith MOVED:
That due to the Village receiving no occupancy approval and the safety around the construction site that Ms. Worshek's request to move her fifth wheel trailer to the RV Park be denied. Carried

g) 2018 AUMA Convention

Council reviewed the information for the 2018 AUMA Convention & AMSC Trade Show from September 26th to 28th.

- R5954-07-18 T. Smith MOVED:
That any member of Council and the Municipal Administrator be authorized to attend the AUMA Convention if available to do so. Carried

h) FORTIS Street Lights

- R5955-07-18 D. Mayr MOVED:
That administration forward a proposal to FORTIS as per the recommendations on the map. carried

i) ATCO Gas

Council reviewed and discussed the proposal for the ATCO Gate Station expansion and the land swap with Mr. and Mrs. Gruninger.

- R5956-07-18 K. Maine MOVED:
That the Village of Warburg Council approve the ATCO Gate Station expansion and the land swap with Mr. & Mrs. Gruninger. Carried

j) Crescent Point

Council reviewed the Treated Wastewater Use Agreement between the Village of Warburg and Crescent Point Energy Corp.

- R5957-07-18 D. Mayr MOVED:
That the Village of Warburg Counsel forward the Treated Wastewater Use Agreement to our lawyers for review and recommendation. Carried

k) Cannabis

Mayor Maine noted that we have 3 meetings left to amend our Land Use Bylaw and Business License Bylaw to reflect the cannabis legislation in regards to setbacks for smoking, retail setbacks, business license fees, development permit fees, store hours, fines, etc.

R5958-07-18

d) Website

Council discussed the website in great detail.

D. Mayr MOVED:

That administration dedicate time every week to the website in order to keep it updated.

Carried

7. Committee Reports

a) Arena

K. Maine reported on the Arena Upgrades RFP's and that we have short listed to 3 and the interviews will be done tomorrow, June 10th.

b) 39/20 Alliance

K. Maine and I. Laing reported on the possibility of our Bylaw Enforcement services, as well as Thorsby's, being contracted from the Town of Calmar, on the window decals, website training, CARES grant, municipal contributions, carbon tax discussion, Calmar by-election, on the Golf Tournament and on the Community reports.

c) Library

D. Mayr reported on the stats, library tote bags and on the summer temporary employee.

d) YRL

D. Mayr reported that Kevin Dodds will be retiring and they started construction on their building. The Yellowhead Regional Library Board News for June 2018 was also attached.

e) Capital Power Tour

D. Mayr, T. Smith and K. Maine all attended the Capital Power Tour.

f) Ag Society

T. Smith reported that the Ag Society will be putting on a Christmas event, the thermo coupler was replaced, the hot water system will be flushed, and the floors need to be refinished.

g) FCSS

T. Smith reported on the Women's conference, Second Glance grant, on the babysitting course, on Community Awareness Night and on the FCSS Board Members.

h) FCSS Regional

T. Smith reported on the budget and business plans, the structure of the advisory meetings and on the Leduc Regional Family Fun Fair.

i) Leduc/Nisku EDA BAC Committee

D. Mayr reported on the Business Advisory Council meeting in regards to their terms of reference and on the economic updates.

j) Hemp Alliance Meeting

D. Mayr reported on the framework for their committee.

k) ICF/IDP Workshop

D. Mayr and K. Maine reported on the workshop that was designed to provide the opportunity for representatives of bordering municipalities to work directly together and jointly assess what work and strategic approach is needed to complete their ICFs and IDPs by April 1, 2020.

l) ICF/ADP (County)

K. Maine and D. Mayr reported on the first meeting to gather information required to start the ICF's and IDP's with the Leduc County.

10:12

Coffee Break

m) CREPP

K. Maine reported on the radio system (AFRAC), on the mutual aid agreement, setting up an academy at NAIT, tracking finances is important, 72 hour kit, Leduc County setting up SUV, and on the mock disaster plan at Leduc.

n) Leduc Regional

K. Maine reported on the Region getting together to see what we can do regionally in regards to Tourism, Broadband, Policing, Cost Sharing and other initiatives.

o) LRHF

K. Maine reported on the average Senior benefits, Plainsview upgrades and on the proposal to increase the requisition.

p) Mayor's Caucus

K. Maine reported on the 3.4 billion infrastructure grants, speeding up brownfield cleanups, policing, cannabis tool kit, MAP – performance measure, Vegreville policing, Alberta Health Services and on Cannabis.

q) Fire Department

I. Laing reported on the plaque presented to Deputy Fire Chief Dan Duiker from the Leduc County, John Wipf is now the Deputy Fire Chief, on the policy, on the side by side unit replacing the quad and on budget items. Council reviewed the correspondence in regards to Deputy Fire Chief Dan Duiker's retirement, on the AFCA Zone 2 Director and that Leduc County's Fire Chief Darrell Flemming's retirement will be held on July 31st.

8. CAO Report

R5959-07-18

Council reviewed Administrator Pankewitz's June report.

T. Smith MOVED:

That Administrator Pankewitz's June report be received as information.

Carried

9. Correspondence

R5960-07-18

T. Smith MOVED:

That the following correspondence be filed for future reference:

- a) Supernet Stakeholder Update
- b) AUMA – Cannabis legalization
- c) Warburg School – Thank You
- d) ARPA – Rec. & Parks Workshop
- e) Alberta Summer Games Legacy Grant

Carried

11. Confidential Items

R5961-07-18

K. Maine MOVED:

That Council go in-camera at 10:50 p.m. to discuss business interest of third party.

Carried

R5962-07-18

K. Maine MOVED:

That Council return to open meeting at 11:22 p.m.

Carried

R5963-07-18

K. Maine MOVED:

That administration is to send the requested correspondence and arrange a special meeting with Mr. Defoe and that a special meeting also be arranged with Mr. Weronksi and Ms. Baik.

Carried

Adjournment

R5964-07-18

K. Maine MOVED:

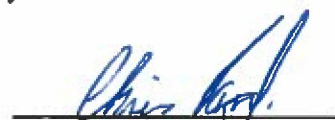
That the Council meeting adjourn at 11:24 p.m.

carried

These minutes approved this 13th day of August, 2018.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator