

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, August 13, 2018 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor Kevin Maine called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor

Present from Administration:

Christine Pankewitz Municipal Administrator

**Additions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda:

R5972-08-18

T. Smith MOVED:

That the agenda be adopted with the addition of 6. K) Garage – 5011 – 50th Avenue and 6. L) Seventh Day Adventist Church, 6. M) RV at Arena and 6. N. Cannabis.

carried

3. Confirmation of Minutes

The Chairman called for confirmation of the minutes of the following Council Meeting:

- a) July 9, 2018 Regular Meeting
- b) July 16, 2018 Special Meeting

Carried

R5973-08-18

T. Smith MOVED:

That the minutes of our July 19, 2018 Regular Meeting and our July 16, 2018 Special Meeting be adopted.

Carried

4. Public Presentations

a) Dani Mellian

Ms. Mellian and her son were present to appeal Councils decision for reimbursement of ½ of the costs for videoing and unclogging the sewer line to 5115 – 53rd street, due to the results shown in the video with obstructions from both sides of the property line. Ms. Mellian felt that she should be reimbursed for the full amount. Council once again noted that due to the results shown in the video full reimbursement will not be made. Ms. Mellian noted she will attend our September Regular meeting with her plumber.

b) Andrew Boitchenko – United Conservative Party Nomination Candidate

Mr. Andrew Boitchenko attended our meeting in order to introduce himself as one of the United Conservative Party Nomination Candidates for the constituency of Drayton Valley-Devon. MLA Mark Smith will be running against Mr. Boitchenko. Voting days will be August 28th in Drayton Valley and August 29th in Devon.

5. Finance

a) Financial Statement to June 30, 2018

Council reviewed the Financial Statement to June 30, 2018.

R5974-8-18

D. Mayr MOVED:

That the Financial Statement to June 30, 2018 be received as information.

Carried

6. **New Business**

R5975-08-18 a) **Doctor Attraction Committee**
Council discussed the Doctor Attraction Committee Initiative with the Town of Thorsby.

R5976-08-18 K. Maine MOVED:
That Councillor Mayr be appointed to represent the Village of Warburg on the Doctor Attraction Committee.

Carried

b) **Leduc Region Meet and Greet**
Council reviewed the invite on behalf of the Leduc City Council to attend a Leduc Region Municipal Meet and Greet on September 12th.

R5977-08-18 K. Maine MOVED:
That anyone wishing to attend the Leduc Region Meet and Greet be authorized to do so.

Carried

c) **39/20 Open Golf Tournament**
Council discussed the 39/20 Open golf Tournament to take place on September 7th, 2018.

R5978-08-18 K. Maine MOVED:
That any Councilors wishing to golf be authorized to do so.

Carried

d) **Mayor's Leadership Prayer Breakfast**
Council reviewed the invite for the 2018 Tri-Municipal Leadership Prayer Breakfast on September 18th at Sony Plain.

e) **Capital Power Offer of Funding for Trees**
Once again, Capital Power will be funding \$10,000 for larger trees for the Village of Warburg. Council discussed various trees such as willows, maples, poplar, pine trees and evergreen trees to be planted at the RV Park along 48th Street.

R5979-08-18 D. Mayr MOVED:
That administration work with Tree Canada with the types of trees suitable to plant at the RV Park along 48th Street.

Carried

f) **ICF/IDP Project**
Council reviewed and discussed the additional consultation session to introduce the ICF/IDP project for an additional amount of \$2000.00.

R5980-08-18 T. Smith MOVED:
That we do not do the additional consultation session, but we will put an article in the Warburg Bugle and Newsletter explaining the ICF/IDP Project.

Carried

g) **Meeting with Mervin Defoe**
Council reviewed the letter received from Mervin Defoe noting that he was not attending the August 7th meeting and will need to reschedule the meeting.

R5981-08-18 K. Maine MOVED:
That administration sends a letter to Mervin Defoe requesting that he forward 3 dates to administration in order to reschedule a meeting date.

Carried

h) **Subdivision for Part of Lot 7 Block 11**
Council reviewed the request from Mr. Ken Meyer to subdivide approximately 5 m of land off the west side of Lot 7 Block 11 Plan 2152 NY and add the 5 m to the east side of Lot 12.

R5982-08-18 D. Mayr MOVED:
That the Village of Warburg approve the subdivision request to subdivide approximately 5m of land off the west side of Lot 7 and add the 5m to Lot 12.

Carried

i) Consulting Agreement

Council reviewed the Consulting Agreement between the Village of Warburg and Leduc-Nisku Economic Development Association.

R5983-08-18

D. Mayr MOVED:

That the Village of Warburg Council approve the Consulting Agreement with Leduc-Nisku Economic Development Association with the following

- amendments:
- status report monthly
 - office location at Village of Warburg
 - quarterly milestones

carried

j) Bylaw #153/18

Council reviewed Bylaw #153/18 cited as the Community Standards Bylaw.

R5984-08-18

T. Smith MOVED:

That we add cannabis standards to the Bylaw and that a policy be established to address mowing letters and time frames.

Carried

k) Garage – 5011 – 50th Avenue

Council reviewed the request to change the site plan on Building Permit #10/16.

R5985-08-18

T. Smith MOVED:

That Council approve the site plan for the construction of the garage from the South side of her property to the North side of the property.

Carried

l) Seventh Day Adventist Church

Council reviewed the letter received from the Warburg Seventh Day Adventist Church requesting that they be granted to the end of 2018 to remove the Sea-Cans from the church property, after the upgrades to the church are completed.

R5986-08-18

T. Smith MOVED:

That the Village of Warburg grant the Seventh Day Adventist Church to January 31, 2019 to remove the sea-cans from the church property, and that if they require more time they are to notify the Village by December if an extension is required.

Carried

m) RV at Arena

Mayor Maine reported that one of the contractors for the Warburg Arena Upgrades has requested to live in his RV at the work site.

R5987-08-18

K. Maine MOVED:

That the Village of Warburg permit the contractor to live in his RV during the Arena Upgrades.

Carried

n) Cannabis

Council once again discussed the cannabis legislation.

R5988-08-18

D. Mayr MOVED:

That administration amend the Community Standards Draft Bylaw, the Business License and the Land Use Bylaw to address the cannabis legislature.

Carried

7. Committee Reports

a) Coal Transition Grant RFP's

K. Maine, T. Smith and D. Mayr reported on the interview process for the Mixed-Use Industrial Park Initiative.

b) Arena

K. Maine reported on the Warburg Arena Expansion – Phase 1.

8:07 p.m.

Councillor Steven Swartz arrived.

c) **Spray Park**
K. Maine reported on the status of the Spray Park.

d) **Broadband Session**
D. Mayr reported on their discussion on how to implement, maintain and own broadband.

e) **Bloomin' Buddies**
Council reviewed the Warburg Bloomin' Buddies article.

8. CAO Report

R5989-08-18

T. Smith MOVED:
That Administrator Pankewitz's July report be received as information.

Carried

9. Correspondence

R5990-08-18

T. Smith MOVED:
That the following correspondence be filed for future reference:

- a) ICF's /IDP's Project Initiative Schedule
- b) Crescent Point Construction Activities Notice
- c) Stars of Alberta Volunteer Awards
- d) 2018 Gas Franchise Fee Forecast Update
- e) Edmonton Metropolitan
- f) AB Community Resilience Program Application

R5991-08-18

D. Mayr MOVED:
That administration check into the Alberta Community Resilience Program Application to see as to whether or not we would be eligible for funding.

Carried

11. Confidential Items

R5992-08-18

K. Maine MOVED:
That Council go In-Camera at 8:55 p.m. to discuss personnel.

Carried

R5993-08-18

K. Maine MOVED:
That Council return to open meeting at 9:20 p.m.

Carried

Adjournment

R5994-08-18

T. Smith MOVED:
That the Council meeting be adjourned at 9:20 p.m.

carried

These minutes approved this 10th day of September, 2018.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator