

**Village of Warburg:**

Minutes of a Regular meeting of the Council of the Village of Warburg held Tuesday, October 9, 2018 in Council Chambers, Village of Warburg Municipal Office.

**Call to Order**

Mayor K. Maine called the meeting to order at 7:07 p.m. with the following in attendance.

**COUNCIL members PRESENT at commencement:**

Kevin Maine	Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:  
Christine Pankewitz      Municipal Administrator

**2. Acceptance of Agenda**

The Chairman called for additions/deletions/changes to the agenda.

R6038-10-18

S. Swartz MOVED:  
That the agenda be approved with the following additions:  
6. k) Seniors Van  
6. l) Property  
7. n) B & A  
7. o) Library  
7. p) AHA

Carried

**3. Adoption of the Previous Minutes**

The Chairman called for confirmation of the minutes of the following Council Meeting:

a) September 10, 2018 Regular Meeting

R6039-10-18

I. Laing MOVED:  
That the minutes of our September 10, 2018 Regular meeting be adopted.

Carried

**4. Delegations/Public Hearings**

No Delegations.

**5. Finance**

**a) Financial Status to August 31, 2018**

R6040-10-18

D. Mayr MOVED:  
That the Financial Status to August 31, 2018 be received as information.

Carried

**6. New Business**

**a) Christmas Celebrations**

Council discussed various ideas for our Christmas Celebrations.

7:15 p.m.

Deputy Mayor Smith arrived.

R6041-10-18

I. Laing MOVED:  
That the Village of Warburg support the Pioneer Ag Society and attend the Johnny Summers Christmas event on November 17<sup>th</sup>, 2018.

Carried

**b) Naming a Place as a Municipal Office**

R6042-10-18

D. Mayr MOVED:  
That we name 5212 – 50<sup>th</sup> Avenue, Warburg, Alberta T0C 2T0 as the Municipal Office for the Village of Warburg.

Carried

**c) ICF**

R6043-10-18

Council reviewed and discussed the municipal service inventory for Warburg.  
K. Maine MOVED:  
That the municipal service inventory be approved with the amendments.

Carried

- d) Regional Assessment Review Board Bylaw #158/18**  
Council reviewed and discussed Bylaw #158/18 being the Regional Assessment Review Board Bylaw.  
R6044-10-18 First reading MOVED by Deputy Mayor Smith. Carried
- R6045-10-18 Second reading MOVED by Councillor Swartz. Carried
- R6046-10-18 MOVED by Councillor Mayr that Bylaw #158/18 be given third and final reading.  
Carried unanimously
- R6047-10-18 Third and final reading MOVED by Mayor Maine. Carried
- e) November Public Meeting**  
Council discussed as to whether we should have a Public Meeting in November.
- R6048-10-18 T. Smith MOVED:  
That Council will not have a Public Meeting in November but will incorporate the it into our Christmas Open House on December 21, 2018 from 1:00 p.m. to 4:00 p.m. Carried
- f) Thorsby/Warburg Joint Medical Attraction**  
Council reviewed and discussed the Thorsby/Warburg Joint Medical Attraction and Retention Committee Terms of Reference.
- R6049-10-18 I. Laing MOVED:  
That the Village of Warburg approve and sign the Thorsby/Warburg Joint Medical Attraction and Retention Committee Terms of Reference. Carried
- g) Community Standards Bylaw #159/18**  
Council reviewed and discussed the Community Standards Bylaw #159/18 in detail.
- R6050-10-18 K. Maine MOVED:  
That the following amendments be made to Bylaw #159/18: change 203. 1. A) from 4" to 6" and 204 1. From 5,500 kg. to 7,500kg. and delete for longer than is necessary to actively load or unload the vehicle. Carried
- R6051-10-18 First reading MOVED by Councillor Mayor. Carried
- h) Land Use Bylaw Amendment #161/18**  
Council reviewed and discussed the Land Use Bylaw #161/18.
- R6052-10-18 First reading MOVED by Mayor Maine. Carried
- i) Breakfast with Mayor**  
An invite was received to attend the Breakfast with the City of Leduc Mayor for a fundraising event to help end family violence in our region.
- j) Agreement for Regional Assessment Review Services**  
Council reviewed the Agreement for Regional Assessment Review Services with the Leduc County, Town of Thorsby, and Town of Beaumont for a three-year term.
- R6053-10-18 D. Mayr MOVED:  
That the Village of Warburg approve the Agreement for Regional Assessment Review Services. Carried

**k) Seniors Van**

Council reviewed the letter from the residents of the Cloverleaf Manor in regards to the state of the current Seniors Van and what will be done to replace the van.

R6054-10-18

D. Mayr MOVED:

That the Village of Warburg support cost sharing a new Seniors Van up to a maximum of \$35,000 in the 2019 budget.

Carried

**l) Property**

Council reviewed and discussed the possibility of purchasing property within the Village.

**8. Committee Reports**

**a) ICF with Leduc**

K. Maine and D. Mayor reported on the discussion to identify the agreements in place and which ones require further discussion.

**b) CREPP**

K. Maine reported on the Mutual Aid Agreements and on ICS 300 training.

**c) Meet & Greet**

K. Maine, D. Mayr and I. Laing reported on the Meet and Greet hosted by the City of Leduc with Councils from Leduc County, City of Leduc, Devon, Thorsby, Calmar, Beaumont and Warburg.

**d) FCSS**

T. Smith reported on the FCSS Business Plan and the budget and on a Social Services Framework document. A copy of the Leduc County FCSS contacts and geographical coverage for programs and services was received.

**e) Arena Board**

K. Maine reported on the arena addition in regards to the concrete work, fire hydrant, groundwork and Procore. The Arena Expansion Ground Breaking Ceremony was also reported on. Information was received in regards to the Warburg Arena Expansion Sprinkler System, the gas line and on the bi-weekly meetings.

**f) Ag Society**

T. Smith reported on the AAAS fall regional meeting, Christmas Party, AGM, December 17<sup>th</sup> Christmas Event, CFEP grant extension for Spray Park, on the maintenance at the hall and on the auto scrubber.

**g) Rec Board**

S. Swartz reported that the Sunnybrook Board is in need of members and that they are planning on planting trees and putting in a fire pit, on the Light up the Park and Winterfest and that George Krieger is retiring after over 30 years of serving on the Board.

**h) 39/20 Alliance**

K. Maine reported on the budget meeting and the future of the Alliance.

**i) AUMA**

Council discussed the sessions, keynote address, resolutions, trade show, panel discussions with the Ministers, and on the elections.

**j) Spray Park**

K. Maine reported on the electricity at the RV/Spray Park, the comfort station is to the drywall stage. Playworks has not started yet. A meeting will be held on Thursday with Brian Hakstol.

**k) Arena Ground Breaking**

The Arena Ground Breaking with the dropping of the puck was successful.

**l) Economic Development Committee**

D. Mayr reported on the Aerotropolis, Business Retention Expansion, on the Q4 planning, on the Regional Tourism Program, on the one-day Innovation and Disruption summit, on Beaumont, Leduc County, City of Leduc, Calmar and Warburg updates.



**m) Minister's Awards for Excellence in Public Libraries**

The Minister's Awards for Excellence in Public Libraries nomination information was forwarded to the Library.

**n) B & A**

D. Mayr forwarded a report from the kick off meeting held on August 29<sup>th</sup>. K. Maine reported that there will be a meeting on October 19<sup>th</sup> from 11:00 a.m. to 4:00 p.m. to go over different options for the Industrial Subdivision.

**o) Library**

D. Mayr reported on the YRL conference. D. Mayr also reported on the Warburg Library meeting in regards to receiving a Board Member resignation, washroom renovations challenge, Heritage Day parade, Summer Programs, future programming suggestions, Sage accounting program, financial report, library stats, survey for patrons, Town Life web-site development, on the library bylaws, and on the plan of service for the library.

**p) AHA**

D. Mayr reported on hemp initiatives and on the possibility of partnering with AFC.

R6055-10-18

T. Smith MOVED:  
That the above Committee Reports be received as information.

Carried

**8. CAO Report**

R6056-10-18

T. Smith MOVED:  
That Administrator Pankewitz's September report be received as information.

Carried

**9. Correspondence**

R6057-10-18

K. Maine MOVED:  
That the following correspondence be filed for future reference:  
a) MAP Plan of Action  
b) Community Economic Development Plan  
c) Stantec – Asset Management for Municipal Staff

Carried

**10. Closed Session**

No closed session items.

**Adjournment**

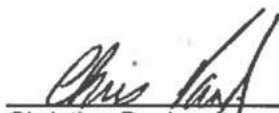
R6058-10-18

K. Maine MOVED:  
That the Council meeting be adjourned at 9:54 p.m.

carried

These minutes approved this 12<sup>th</sup> day of November, 2018.

  
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Mayor Kevin Maine

  
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Christine Pankewitz  
Municipal Administrator