

Village of Warburg:

Minutes of an Organizational Meeting of the Council of the Village of Warburg held Monday, October 22, 2018 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor Kevin Maine called the meeting to order at 7:00 p.m. with the following in attendance:

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

1. Adoption of the Agenda:

Mayor Maine called for additions/ deletions/changes to the agenda.

R6059-10-18

T. Smith MOVED:
That the agenda be approved as presented.

Carried

2. Mayor

Mayor Maine declared nominations open for the position of Mayor.

Deputy Mayor Smith nominated Councillor Maine.

Councillor Laing nominated Councillor Mayr.

No further nominations were received.

R6060-10-18

Councillor Mayr MOVED that nominations cease.

Carried

Councillor Maine was declared Mayor of the Village of Warburg for a period of one year.

Mayor Maine then took his Oath of Office for Mayor.

3. Deputy Mayor

Mayor Maine declared nominations open for the position of Deputy Mayor.

Mayor Maine nominated Deputy Mayor Smith.

Councillor Laing nominated Councillor Mayr.

No further nominations were received.

R6061-10-18

Mayor Maine MOVED that nominations cease.

Carried

Councillor Mayr was declared Deputy Mayor for a period of one year.

Deputy Mayor then took his Oath of Office for Deputy Mayor.

4. Appointments

R6062-10-18

The following committees, representatives and directors were appointed for the period of one year, by the motion of Deputy Mayor Mayr:

Public Relations and Media	Mayor
Director to Leduc Foundation	Kevin Maine
Alternate Director to Leduc Foundation	Dwayne Mayr
Warburg & District Recreation Board Representative	Steven Swartz
Warburg & District Recreation Board Rep. Alternate	Tina Smith
Warburg & District Recreation Board Members (3)	Tricia Carstairs

FCSS Advisory Board Representative	Shelley Davis
Alternate FCSS Advisory Board Representative	Tina Smith
FCSS Advisory Board Representative (County)	Ivan Laing
Alternate FCSS Board Representative (County)	Tina Smith
FCSS Advisory Board Members	Ivan Laing
	Joan Hall
	Joan Strathoff
	Gail O'Neill
	Kim Westlin
	Ousana Brackley
	Shawna Ofstie
Library Board Trustee	Dwayne Mayr
Library Board Trustee (6)	Sandra Kelly
	Giselle Klein
	Tami Tubbs
	Nikki Webber

Yellowhead Regional Library Board Representative	Pamela Wattie
Yellowhead Regional Library Board Alternate	Dwayne Mayr
Fire Department Representative	Kevin Maine
Alternate Fire Department Representative	Ivan Laing
Fire Chief	Steven Swartz
Deputy Fire Chief (Voted by Firefighters)	Rick Carstairs
Director of Emergency Management	John Wipf
Alternate Director of Emergency Management	Kevin Maine
Economic Development Representative	Dwayne Mayr
Alternate Economic Development Representative	Dwayne Mayr
Budget/Finance Committee	Ivan Laing
Assessment Review Board	All Council
Assessment Review Board	Kevin Maine
Policy/Planning Excellence Committee	Ivan Laing
Development & Subdivision Appeal Board Members (3)	All Council
	Tina Smith
	Steven Swartz
	Kevin Maine
Community Hall Board Representative	Tina Smith
Community Hall Board Representative Alternate	Dwayne Mayr
Arena Board Representative	Steven Swartz
Alternate Arena Board Representative	Ivan Laing
Bloomin' Buddies	Steven Swartz
Alternate Bloomin' Buddies	Dwayne Mayr
Staff Relations (2)	Tina Smith
	Dwayne Mayr
39/20 Alliance Project Representatives	Kevin Maine
	Ivan Laing
Hemp Representative	Dwayne Mayr
Hemp Representative Alternate	Ivan Laing
Medical Attraction & Retention Committee	Dwayne Mayr
Medical Attraction & Retention Committee Alternate	Ivan Laing
Development Officer	CAO

Carried

MEETINGS

R6063-10-18

S. Swartz MOVED:

That the regular meetings of Council be held on the second Monday of each month except for the months of January, February, March, and April when two regular meetings may be held on the second and fourth Mondays of said months. When the Council Meeting falls on a holiday it will be held on the following Tuesday. Meetings to begin at 7:00 p.m in the Council Room. All Council meetings are open to the public.

Carried

SIGNING AUTHORITY

R6064-10-18

D. Mayr MOVED:

That Mayor Kevin Maine, Councillor Tina Smith, Councillor Steven Swartz and Municipal Administrator, Christine Pankewitz, be authorized as signing authority for the Village of Warburg.

Carried

MEETING FEES

R6041-10-18

T. Smith MOVED:

That regular Council meeting fees paid to the Councillors and to the Administrator be set at \$125.00 (to include the Organizational meeting if it is a separate meeting) and that the meeting fee for the Mayor be set at \$150.00 (to include the Organizational meeting if it is a separate meeting); and that a fee of \$75.00 be paid for each additional meeting. For meetings lasting over three hours a fee of \$125.00 will be paid.

Carried

EXPENSES

R6042-10-18

K. Maine MOVED:

That the rate for authorized persons attending conventions and workshops while acting on Village matters shall be \$200.00, plus accommodations costs, plus meals to a maximum of \$50.00 per day, if not provided.

Carried

MILEAGE

R6043-10-18

T. Smith MOVED:

That the rate paid for mileage expenses for authorized persons be set at \$.55 per km., provided their own vehicle has been used.

Carried

ADJOURNMENT

R6044-10-18

K. Maine MOVED:

That the Council meeting be adjourned (8:00 p.m.)

carried

These minutes approved this 12th day of November, 2018.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator