

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, April 8, 2019 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor Kevin Maine called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Dwayne Mayr	Deputy Mayor
Tina Smith	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

Acceptance of Agenda

The Chairman called for additions/deletions/changes to the agenda

R7192-04-19

K. Maine MOVED:
That the agenda be adopted with the addition of 4. b) Kallesta Crough, 4. C) Darryl Haines, 7. m) 39/20 Alliance and 7. n) Kart Racing.

Carried Unanimously

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) March 11, 2019 Regular Meeting
- b) March 25, 2019 Regular meeting

R7193-04-19

D. Mayr MOVED:
That the minutes of our March 11, 2019 Regular meeting be adopted and that our March 25, 2019 Regular meeting Resolution 7190-03-19 be amended to add "to be 6' wide to accommodate a walking trail if width to property line allows for it."

Carried Unanimously

4. Public Presentations

a) Donnelly & Co. LLP – Pei San Chan

Ms. Chan was present to present the Letter of Representative, Audit Summary of the Financial Statements, the Consolidated Financial Statements, the Municipal Financial Information Return, the T2 Corporation Income Tax and the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Areas. After the report Ms. Chan addressed any questions from Council.

R7194-04-19

D. Mayr MOVED:
That the Village of Warburg approves the Financial Statements to December 31, 2018.

Carried unanimously

R7195-04-19

D. Mayr MOVED:
That the Village of Warburg approve the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Residents for the Year Ended December 31, 2018 and that it be forwarded to Leduc County.

Carried unanimously

b) Kallesta Crough

Ms. Crough was present to discuss the drainage issues between her property and the neighboring property.

R7196-04-19

T. Smith MOVED:
That administration issue a Stop Order, to the neighbor, to stop any further digging of any drainage ditches.

Carried unanimously

c) Darryl Haines

Mr. Haines was present to discuss the drainage issues in his alley. Administration reported that Public Works has been working on rectifying the drainage issue at this location as well as other locations.

5. Financial

- R7197-04-19 **a) Financial Statement to February 28, 2019**
T. Smith MOVED:
That the Financial Statement to February 28, 2019 be received as information.

Carried Unanimously

6. New Business

- R7198-04-19 **a) Tax Sale June 27, 2019**
Administration noted that through the tax recovery process the Village of Warburg has 4 properties that will be offered for sale, if the taxes are not paid.

I. Laing MOVED:
That the tax recovery sale be held on June 27th, 2019.

Carried Unanimously

- R7199-04-19 **b) Lease Agreement with Core Laboratories**
Council reviewed the request from Core Laboratories Canada Ltd. to approve to transfer and sign the Lease on the same terms and conditions to Halliburton, effective as of the Closing date.

I. Laing MOVED:
That the Village of Warburg approve Core Laboratories request to approve to transfer and sign the Lease on the same terms and conditions to Halliburton, effective as of the Closing date.

Carried unanimously

- R7200-04-19 **c) Violence/Threat Risk Assessment (VTRA)**
T. Smith MOVED:
That Mayor Maine be authorized to attend the VTRA 4th Annual Breakfast Collaboration with Partners and Community on April 23rd, 2019.

Carried Unanimously

- R7201-04-19 **d) Authorized Carrier Agreement – Wastewater**
K. Maine MOVED:
That amendments to the Authorized Carrier Agreement, as well as a SOP and Road Use Agreement be brought back to our April 23rd meeting for review and approval.

Carried unanimously.

- R7202-04-19 **e) Bylaw # 162/19**
Council reviewed Bylaw #162/19 to Amend Land Use Bylaw #90/08.

First reading MOVED by Mayor Maine.

Carried unanimously

- R7203-04-19 **f) Bylaw #163/19**
Council reviewed and discussed Bylaw #163/19 to Adopt the Leduc County/Village of Warburg Intermunicipal Development Plan.

First reading MOVED by Mayor Maine.

Carried unanimously

- R7204-04-19 **g) Policy #90/19 – Sponsorship & Promotions Policy**
Council reviewed and discussed Policy #90/19 being the Sponsorship & Promotions Policy.

K. Maine MOVED:
That Policy #90/19 being the Sponsorship & Promotions Policy be approved as amended.

Carried unanimously

- R7205-04-19 **h) Leduc and District Food Bank AGM**
K. Maine MOVED:
That Councillor Laing attend the Leduc & District Food Bank Annual General Meeting on May 9th.

Carried unanimously
- R7206-04-19 **i) Toboggan Hill**
Council reviewed and discussed the site plan for the toboggan hill.
T. Smith MOVED:
That the Council approve the site plan of the toboggan hill and forward it to Blackgold Schools to be attached to the agreement.

Carried unanimously
- R7207-04-19 **j) RV Park/Campground Rules & Regulations**
Council reviewed and discussed the Village of Warburg RV Park Campground Rules and Regulations.
K. Maine MOVED:
That the Village of Warburg RV Park/Campground Rules and Regulations be approved as amended, and that we budget for a phone designated for the RV Park and advertising.

Carried unanimously
- R7208-04-19 **k) EDO Proposal**
Council reviewed and discussed the proposal received from Nichols Applied Management Inc. for the Village's Economic Development.
K. Maine MOVED:
That the Village of Warburg request a comprehensive proposal and work plan.

Carried unanimously
- R7209-04-19 **l) Meetings with RCMP & Black Gold School Trustees**
K. Maine MOVED:
That administration arrange meetings with the RCMP and Black Gold School Trustees in order to discuss concerns and receive updates.

Carried unanimously
- m) 39/20 Alliance**
Council discussed the future of the 39/20 Alliance.
- n) EDKRA**
K. Maine reported that in partnership with the EDKRA they are going to arrange a day of kart racing for regional elected officials.

8. Committee Reports

- R72010-04-19 T. Smith MOVED:
That the following written and verbal committee reports be received as Information:
a) Ag Society
b) CREPP
c) 39/20 Alliance
d) AEMA
e) Mayors' Caucus
f) Rec Board
g) IDP Open House
h) Tourism (LNEDA)
i) Fire Department
j) ICF
k) Arena
l) LRHF
m) LNEDA/County/City
n) B & A
o) FCSS
p) YRL

Carried unanimously

8. CAO Report

R7211-04-19

Council reviewed and discussed the Administrator's March report.
T. Smith MOVED:
That Administrator Pankewitz's March report be received as information.

Carried Unanimously

9. Correspondence

R7212-04-19

T. Smith MOVED:
That the following correspondence be filed for future reference:
a) LRHF – 2018 Audited Financial Statement
b) April 28th – National Day of Mourning
c) Leduc & District Food Bank – Refrigeration Unit
d) Arena Focused Inspection Initiative

Carried Unanimously

10. Closed Session (Personnel)

R7213-04-19

K. Maine MOVED:
That Council go in-camera at 10:10 p.m. to discuss personnel.

Carried Unanimously

R7214-04-19

K. Maine MOVED:
That Council return to open meeting at 10:45 p.m.

Carried Unanimously

Adjournment

R7215-04-19

K. Maine MOVED:
That the Council meeting be adjourned at 10:45 p.m.

Carried Unanimously

These Minutes approved this 13th day of May 2019.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator