

**Village of Warburg:**

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, June 10, 2019 in Council Chambers, Village of Warburg Municipal Office.

**Call to Order**

Mayor K. Maine called the meeting to order at 7:00 p.m. with the following in attendance.

**COUNCIL members PRESENT at commencement:**

Kevin Maine	Mayor
Dwayne Mayr	Deputy Mayor
Tina Smith	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:  
Christine Pankewitz      Municipal Administrator

**Acceptance of Agenda**

The Chairman called for additions/deletions/changes to the agenda.

R7252-06-19

I. Laing MOVED:  
That the agenda be adopted with the addition of 4. A) Barry Rasch, 6. G) Special Meeting, 6. H) FORTIS, 6. I) Social Framework Needs Assessment Workshop, 6. J) Spray Park Grand Opening, 6. K) Industrial Business Plan, 6. L) EDKRA and 6. M) Oil Spill.

Carried Unanimously

**3. Adoption of Previous Minutes**

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) May 13, 2019 Regular Meeting
- b) May 16, 2019 Special Meeting

R7253-06-19

T. Smith MOVED:  
That the minutes of our May 13, 2019 Regular Meeting be approved as amended to read "Councillor Smith MOVED that Bylaw #164/19 be given third and final reading" and that our May 16, 2019 Special Meeting be adopted.

Carried Unanimously

**4. Delegations**

**a) Barry Rasch and Tracy Musson**

Mr. Rasch and Ms. Musson, representing Thorsby's CIB, presented a proposal in regards to a Community Use Mobile Concession Kitchen and requested a letter of support.

R7254-06-19

T. Smith MOVED:  
That the Village of Warburg forward a letter of support in principle.

Carried

**5. Financial**

**a) Financial Statement to April 30, 2019**

Council reviewed and discussed the Financial Statement to April 30, 2019.

R7255-06-19

S. Swartz MOVED:  
That the Financial Statement to April 30, 2019 be received as information.

Carried Unanimously

**6. New Business**

**a) 2019 Paving Project**

Council reviewed and discussed the 2019 Paving Project.

R7256-06-19

D. Mayr MOVED:  
That the Village of Warburg approach the Leduc County with a request for cost sharing through the Intermunicipal Collaboration Framework for the 2019 paving project based on the current use of the pavement.

Carried Unanimously

R7257-06-19

D. Mayr MOVED:  
That administration contact Select Engineering to tender the 2019 paving project for 51<sup>st</sup> Avenue, 53<sup>rd</sup> Street and 50<sup>th</sup> Avenue.

Carried unanimously

**b) Royal Canadian Legion**

Council reviewed the information received from the Alberta/NWT Command – Royal Canadian Legion, to show support to our Veterans by purchasing an advertisement.

R7258-06-19

T. Smith MOVED:  
That the Village of Warburg support The Royal Canadian Legion's Remembrance Project by sponsoring an advertisement space in their "Military Service Recognition Book" in the amount of \$285.00.

Carried unanimously

**c) Invest in Alberta Magazine**

Council reviewed and discussed advertising in the Invest in Alberta Magazine.

R7259-06-19

D. Mayr MOVED:  
That the Village of Warburg not participate at this time as we would like to see more information on the Magazine; and that the advertising request be referred to the 39/20 Alliance.

Carried unanimously

**d) Asset Management Cohort**

Council reviewed the information in regards to the Municipal Asset Management Program.

R7260-06-19

D. Mayr MOVED:  
That Council direct staff to apply for the asset management cohort program opportunity from the RMA, AUMA and IAMA; and that the Village of Warburg commits staff to participate in the asset management cohort program to advance our asset management program; and that the Village of Warburg commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

Carried unanimously

**e) B & A Proposal for Planning Consulting Service**

Council reviewed the Proposal for Planning Consulting Services for the Crossroads at Warburg MDP and LUB Amendments.

R7261-06-19

S. Swartz MOVED:  
That the Village of Warburg approve the Proposal for Planning Consulting Services for the Crossroads at Warburg MDP and LUB Amendment.

Carried unanimously

**f) SDAB Training (1 Councillor this year)**

Mayor Maine has successfully completed the Subdivision and Development Appeal Board Member Training in accordance with the requirements of the Municipal Government Act and the Subdivision and Development Appeal Board Regulation.

R7262-06-19

**g) Special Meeting**

T. Smith MOVED:  
That the Village of Warburg Council hold a Special Meeting of Council on June 17<sup>th</sup>, 2019 at 7:00 p.m.

Carried unanimously

**h) FORTIS**

On behalf of FortisAlberta an invite was received to attend the Ponoka Stampede.

R7263-06-19

T. Smith MOVED:  
That Council and the Municipal Administrator be authorized to attend the Ponoka Stampede if available to do so.

Carried unanimously



R7264-06-19      **i) Social Framework Needs Assessment Workshop**  
An invite was received from Leduc County FCSS to attend their Social Framework Needs Assessment Workshop on June 19<sup>th</sup> at the Thorsby Senior Centre.  
K. Maine MOVED:  
That Council and the Municipal Administrator be authorized to attend the Social Framework Needs Assessment Workshop on June 19<sup>th</sup> if available to do so.  
  
Carried unanimously

R7265-06-19      **j) Spray Park Grand Opening**  
Council discussed the Spray Park Grand Opening.  
T. Smith MOVED:  
That the Spray Park Grand Opening be Tabled to our June 17<sup>th</sup> Special Meeting.  
  
Carried unanimously

R7266-06-19      **k) Industrial Business Plan**  
Council reviewed and discussed The Crossroads at Warburg Business Plan.  
T. Smith MOVED:  
That the photo of the Village Office be updated to be of the upgraded office and the font in Appendix 2 be changed to match the font in the rest of the Business Plan.  
  
Carried unanimously

**l) EDKRA**  
Council discussed the July 6<sup>th</sup> Municipal Leadership Kart Racing event.

**m) Oil Spill**  
K. Maine reported that there was an oil/chemical spill North of 55<sup>th</sup> Avenue on the village's road easement. Public Works will check into it.

**7. Committee Reports**

R7267-06-19      T. Smith MOVED:  
That the following written and verbal reports be received as information:  
a) 39/20 Alliance  
b) Spray Park  
c) LRHF  
d) Assessment Course  
e) B & A Presentation  
f) Library Board  
g) FCSS  
h) Ag Society

Carried unanimously

**9. CAO Report**

R7268-06-19      K. Maine MOVED:  
That Administrator Pankewitz's April report be received as information.

Carried unanimously

**10. Correspondence**

R7269-06-19      T. Smith MOVED:  
That the following correspondence be received as information:  
a) Letter from George and Pauline Hutchings  
b) Legion Certificate of Appreciation  
c) ARPA Awards

Carried unanimously

**10. Closed Session (Tax Recovery Reserve Bids)**

R7270-06-19

K. Maine MOVED:  
That Council go in-camera at 9:35 p.m. to discuss tax recovery reserve bids as per the MGA.

Carried unanimously

R7271-06-19

K. Maine MOVED:  
That Council return to open meeting at 10:01 p.m.

Carried unanimously

R7272-06-19

D. Mayr MOVED:  
That the reserve bid be set as discussed in the closed session.

**Adjournment**

R7273-06-19

K. Maine MOVED:  
That the Council meeting be adjourned at 10:02 p.m.

carried unanimously

These minutes approved this 8<sup>th</sup> day of July 2019.

  
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Mayor Kevin Maine

  
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Christine Parkewitz  
Municipal Administrator