

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg
Held Monday, December 9, 2019 in Council Chambers, Village of
Warburg Municipal Office.

**Call to
Order**

Mayor K. Maine called the meeting to order at 6:57 p.m. with
the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:

Christine Pankewitz Municipal Administrator

**Acceptance of
Agenda**

The Chairman called for additions/deletions/changes to the agenda.

R7394-12-19

T. Smith MOVED:
That the agenda be adopted.

Carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council
Meeting:

a) November 12, 2019 Regular Meeting

R7395-12-19

D. Mayr MOVED:
That the minutes of our November 12, 2019 Regular Meeting be approved.

Carried

4. Delegations

a) B & A Planning Group

R7396-12-19

T. Smith MOVED:
That the Municipal Development Plan & Land Use Bylaw Proposed
Amendments as presented by Brian Murray be received as information.

Carried

b) Fire Chief Kevin Lefebvre and Rick Thomas

R7397-12-19

K. Maine MOVED:
That the 2019 Q3 Report and the 2020 Fire Services Operating Budget as
presented by Leduc County Fire Chief Kevin Lefebvre be received as
information; and that the discussion on recruitment, Warburg Fire Chief Rick
Carstairs retirement, Fire Chief transition and training also be received as verbal
information.

Carried

5. Financial

a) Interim Budget – 2020

R7398-12-19

K. Maine MOVED:
That the 2020 interim budget be approved.

Carried

6. New Business

**a) Bylaw #165/19 to Adopt the Intermunicipal Collaboration
Framework between Leduc County and the Village of Warburg**

R7399-12-19

First reading MOVED by Deputy Mayor Smith.

Carried

R7400-12-19

Second reading MOVED by Councillor Mayr.

Carried

R7401-12-19

Councillor Laing MOVED that Bylaw #165/19 be given third and final reading.

Carried Unanimously

R7402-12-19

Third and final reading MOVED by Councillor Swartz.

Carried

- R7403-12-19 **b) Bylaw #169/19 to Establish a Municipal Emergency Advisory Committee and Agency**
K. Maine MOVED:
That administration contact Leduc County Deputy Fire Chief for more information on a Municipal Emergency Advisory Committee and Agency Bylaw.

Carried
- R7404-12-19 **c) Bylaw #168/19 to License and Control Cats within the Village of Warburg**
D. Mayr MOVED:
That changes be made to Bylaw #168/19 as discussed.

Carried
- R7405-12-19 **d) Bylaw #170/19 to Establish an Intermunicipal Subdivision and Development Appeal Board**
First reading MOVED by Deputy Mayor Smith.

Carried
- R7406-12-19 Second reading MOVED by Councillor Laing.

Carried
- R7407-12-19 Councillor Swartz MOVED that Bylaw #170/19 be given third and final reading.

Carried unanimously
- R7408-12-19 Third reading MOVED by Councillor Mayr.

Carried
- R7409-12-19 **e) MSI & BMTG – Capital Allocation - \$196,329 and GAS Tax Fund \$100,000**
K. Maine MOVED:
That the MSI & BMTG allocations be allocated to the 53rd street and 51st Avenue Paving Projects and that the GTF be allocated to the 50th Avenue Paving Project.

Carried
- R7410-12-19 **f) EMRB Broadband**
K. Maine MOVED:
That Councillor Mayr be appointed as the contact to participate in the Edmonton Metropolitan Region Broadband Situation Analysis.

Carried
- R7411-12-19 **g) Brownlee LLP**
T. Smith MOVED:
That anyone wishing to attend the Brownlee LLP Emerging Trends on Municipal Law be authorized to do so.

Carried
- R7412-12-19 **h) Land Lease**
D. Mayr MOVED:
That the land lease for approximately 45 acres located at SW35-48-3-W5th be increased to \$40.00 per acre and advertised for lease starting January 2020.

Carried
- R7413-12-19 **i) Warburg & District Fire Chief**
K. Maine MOVED:
That administration arrange an appointment with our Deputy Fire Chief in regards to a retirement celebration for Fire Chief Rick Carstairs and to discuss the future of the Warburg & District Fire Department.

Carried

j) Agreement for Intermunicipal Subdivision & Development Appeal Board Services

R7414-12-19

K. Maine MOVED:
That the Village of Warburg approve and sign the Agreement for Intermunicipal Subdivision & Development Appeal Board Services.

Carried

7. Committee Reports

R7415-12-19

T. Smith MOVED:
That the following written and verbal reports be received as information:

- a) FCSS
- b) Remembrance Day
- c) ICF discussion with Leduc County
- d) AEMA Review
- e) Ag Society
- f) FCSS Regional
- g) School Remembrance Day
- h) LRHF
- i) Good Neighbor Breakfast
- j) 39/20 Alliance
- k) Dr. Attraction Committee

Carried

8. CAO Report

R7416-12-19

D. Mayr MOVED:
That Administrator Pankewitz's November report be received as information.

Carried

9. Correspondence

R7417-12-19

T. Smith MOVED:
That the following correspondence be received as information:

- a) ACFA
- b) Canada Revenue Agency – GST
- c) 2019 Municipal Demonstration Grant Project
- d) Alberta Environment and Parks – Notice
- e) Road Complaint
- f) 2019/20 Alberta Community Partnership Program

Carried

Adjournment

R7418-12-19

K. Maine MOVED:
That the Council meeting be adjourned at 9:53 p.m.

carried

These minutes approved this 13th day of January 2020.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator