

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg
Held Monday, January 13, 2020 in Council Chambers, Village of
Warburg Municipal Office.

**Call to
Order**

Mayor K. Maine called the meeting to order at 6:59 p.m. with
the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Steven Swartz	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

**Acceptance of
Agenda**

The Chairman called for additions/deletions/changes to the agenda.

R7419-01-20

D. Mayr MOVED:
That the agenda be adopted with the addition of 6.m) Opportunity Development
Cooperative and 10. Closed Session as per Section 19 (1) of the FOIP Act.

Carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council
Meeting:

a) December 9, 2019 Regular Meeting

R7420-01-20

T. Smith MOVED:
That the minutes of our December 9, 2019 Regular Meeting be approved.

Carried

4. Delegations

5. Financial

a) Financial Statement to October 30, 2019

R7421-01-20

S. Swartz MOVED:
That the Financial Statement to October 30, 2019 be received as information.

Carried

b) Financial Statement to November 30, 2019

R7422-01-20

S. Swartz MOVED:
That the Financial Statement to November 30, 2019 be received as information.

Carried

6. New Business

a) Neptune Software Maintenance & Upgrade

R7423-01-20

D. Mayr MOVED:
That the Neptune Software Maintenance & Upgrade be tabled.

Carried

b) Vadim iCity – Municipal Software

R7424-01-20

T. Smith MOVED:
That the Village of Warburg upgrade from WinFin to iCity with Option One – On
Premise Offering with two total users.

Carried

c) Statistics Canada – Data Sharing

R7425-01-20

D. Mayr MOVED:
That the Village of Warburg sign the Statistics Canada Data Sharing Form.

Carried

- R7426-01-19 **d) Nurse Practitioner Equipment**
K. Maine MOVED:
That the Warburg Nurse Practitioner Equipment be tabled until such time as further information is received.

Carried
- R7427-01-19 **e) Registration & Reception Centre Program Training Workshop**
D. Mayr MOVED:
That three representatives from the Village of Warburg Council and Administration be authorized to attend the Registration & Reception Centre Program Training Workshop.

Carried
- R7428-01-19 **f) MEO Roles & Responsibilities in Emergency Management**
K. Maine MOVED:
That administration arranges an evening MEO Roles & Responsibilities in Emergency Management Training Workshop to be held in Warburg and that all Councilor's are encouraged to attend.

Carried
- R7429-01-20 **g) CAO 2020 Salary**
K. Maine MOVED:
That Council table the CAO 2020 Salary to the Closed Session portion of the meeting.

Carried
- R7430-01-20 **h) RMRF Municipal Law Seminar**
K. Maine MOVED:
That anyone wishing to attend the RMRF Municipal Law Seminar on February 7th be authorized to do so.

Carried
- R7431-01-20 **i) Bylaw #169/20 to Establish a Municipal Emergency Advisory Committee and Agency**
K. Maine MOVED:
That Council table bylaw #169\20 to establish a Municipal Emergency Advisory Committee and Agency until after the meeting with the Emergency Management student with NAIT.

Carried
- R7432-01-20 **j) Bylaw #171/20 to Amend the Land Use Bylaw**
First reading MOVED by Councillor Mayr.

Carried
- R7433-01-20 **k) RO Membranes for WTP**
T. Smith MOVED:
That the Village of Warburg replace the membranes in both RO#1 and RO#2 in the amount of \$36,492.00 in 2020.

Carried
- R7434-01-20 **l) Bylaw #168/20 to License and Control Cats**
T. Smith MOVED:
That Bylaw #168/20 to License and Control Cats be amended.

Carried
- R7435-01-20 **m) Opportunity Development Co-operative Committee**
D. Mayr moved:
That Council authorize our Municipal Administrator to attend the Opportunity Development Co-operative Feasibility Committee.

Carried

7. Committee Reports

R7436-01-20 T. Smith MOVED:
That the following written and verbal reports be received as information:
a) Spirit of Giving
b) Spray Park Meeting
c) CREPP
d) County Cost Sharing
e) Fire Department X 2
f) Christmas Open House
g) Library Board X2

Carried

8. CAO Report

R7437-01-20 D. Mayr MOVED:
That Administrator Pankewitz's November report be received as information.

Carried

9. Correspondence

R7438-01-20 T. Smith MOVED:
That the following correspondence be received as information:
a) November 2019 Bylaw Report
b) Shawna Ofstie – Black Gold Update

Carried

10. Closed Session Section 19 (1) of FOIP Act.

R7439-01-20 K. Maine MOVED:
That Council go in-camera at 8:31 p.m. as per Section 19 (1) of the FOIP Act.

Carried

8:32 p.m. Administrator Pankewitz left the meeting.

R7340-01-20 K. Maine MOVED:
That Council return to open meeting at 8:36 p.m.

Carried

8:36 p.m. Administrator Pankewitz returned to the meeting.

R7341-01-20 D. Mayr MOVED:
That Council approve increasing Administrator Pankewitz's 2020 salary to \$6,573.90 per month plus 1 day off per month.

Carried

Adjournment

R7342-01-20 K. Maine MOVED:
That the Council meeting be adjourned at 8:38 p.m.

carried

These minutes approved this 10th day of February 2020.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator

Village of Warburg:

Minutes of a Regular Meeting of the Council of the Village of Warburg held Monday, January 27, 2020 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor K. Maine called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

Acceptance of Agenda

The Chairman called for additions/deletions/changes to the agenda.

R7343-01-20

S. Swartz MOVED:
That the agenda be adopted with the addition of 5. B) Bylaw #172/20 to Adopt the Municipal Development Plan.

Carried

4. Financial

R7344-01-20

a) **2020 Budget Expenses – working copy**
K. Maine MOVED:
That the 2020 Budget discussions be tabled to our next Budget Meeting.

Carried

5. New Business

R7345-01-20

a) **Policies**
K. Maine MOVED:
That the recommended amendments to Policies #29/99 and #31/99 be amended and brought back to our next regular meeting for approval and that; administration be directed to follow up with the requirements from FOIP experts in regards to our FOIP policies #32/99, 33/99, 34/99 and 35/99.

Carried

R7346-01-20

b) **Bylaw #172/20 to Adopt the Municipal Development Plan**
First reading MOVED by Councillor Mayr.

Carried

Adjournment

R7347-01-20

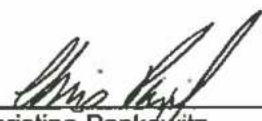
K. Maine MOVED:
That the Council meeting be adjourned at 9:02 p.m.

carried

These minutes approved this 10th day of February 2020.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator