



Village of  
Warburg

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Municipal Administrator

<b>AUTHORITY</b>	<b>EFFECTIVE DATE</b>	<b>POLICY NUMBER</b>
VILLAGE OF WARBURG	December 8, 2008	60/08
	<b>AMENDED</b>	<b>REVIEWED</b>
	June 13, 2011	
	September 12, 2011	
	May 12, 2014	
<b>TITLE</b>	Fees for Service Policy	

**PURPOSE:**

This policy is established to ensure a uniform, equitable billing process is maintained, when the costs of Village controlled labour, materials or equipment is being borne by a private individual or company.

**POLICY STATEMENT:**

**Equipment and Materials:**

Village owned equipment	@ current suggested Government rates
Contracted equipment	@ Cost plus 10%
Materials	@ Cost plus 10%

**Village Labour:**

As per 60/08 Appendix A

**PURPOSE:**

To establish a set pattern of fees.

**60/08 APPENDIX A**

Resolution: \_\_\_\_\_

Effective Date: 8 December 2008

Amended Date: 12 September 2011

1. Land Use Bylaw \$25.00 per copy
2. Photocopying/Computer Printout \$0.25/copy
3. Facsimile Service:           Sending       \$1.00/page  
  Receiving     \$0.25/page
4. Tax Certificates                 \$25.00/property per Certificate  
  \$50.00/property per Certificate for “rush”  
  requirements of less than 48 hours
5. Compliance Certificates       \$25.00/property per Certificate  
  \$50.00/property per Certificate for “rush”  
  requirements of less than 48 hours
6. NSF Cheque Fee                 \$25.00/cheque
7. Registration of Tax Notification   \$50.00/title/occurrence
8. Sale of:  
    House Numbers                 \$0.25/each  
    Village Pins:                   \$3.00/pin  
    Village Mugs and glasses:     \$6.00/each  
    Gravel                          Cost plus 10%  
    Cold Mix                         Cost plus 10%  
    Concrete Curbs                 \$15.00/each  
    Concrete Boulevards          \$100.00/each  
    Bulk Water                      \$7.00m<sup>3</sup>
9. Commissioner for Oaths (non-resident)   \$5.00
10. Water Reconnection Fee         \$50.00
11. Rental of Plumbing Snakes & Snaking Sewer Service:  
    Manual Snake:  
    -\$40.00 rental (non-residents) only;  
    -No costs for Village residents and businesses when borrowing manual  
    snake  
    -\$80.00/hour  
    - for Village residents and businesses requesting Village  
    employee to snake the sewer service line, during regular working  
    hours (Owner is responsible to provide an assistant capable of  
    moving heavy equipment.)

Power Snake:

-\$100.00/hour

- for Village residents and businesses requesting Village employee to snake the sewer service line, during regular working hours (Owner is responsible to provide an assistant capable of moving heavy equipment.)

12. Call Out Fee \$200.00 minimum / up to 4 hours

13. Development Permits (for full listing see Bldg Permit Bylaw)	Single Family Dwelling	\$ 50.00
	Multi-Family	\$100.00
	Commercial/Industrial	\$100.00
	Mobile Homes (res. lots)	\$ 50.00
	Garages	\$ 25.00
	Decks	\$ 25.00
	Renovations	\$ 25.00
	Signs	\$ 25.00
	Wood Stoves/Fireplaces	\$ 55.00
Demolitions	\$ 50.00	

14. Bylaw Non-compliance/Village completes work

Mowing Residential Lots	\$100.00/property/occurrence	
Mowing Com/Ind. Lots	\$125.00/property/occurrence	
“Weed Eating”	\$25.00/property/occurrence	
Sidewalk Snow Removal	\$40.00/property/occurrence	
Sidewalk Corner Lot	\$80.00/property/occurrence	
Yard Clean Up 2 person crew	\$100.00/hour + disposal fees	Min. 1 hour
3 person crew	\$150.00/hour + disposal fees	Min. 1 hour

15. Locate Pegs \$75.00