

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, July 12, 2021 in the Basement of the Village of Warburg Municipal Office.

Call to Order

Mayor K. Maine called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine Mayor
Dwayne Mayr Councillor
Steven Swartz Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

Acceptance of Agenda

The Chairman called for additions/deletions/changes to the agenda.

R7910-07-21

D. Mayr MOVED:
That the agenda be adopted.

Carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) June 14, 2021 Regular Meeting
- b) June 28, 2021 Special Meeting

R7911-07-21

S. Swartz MOVED:
That the minutes of our June 14, 2021 Regular Meeting and our June 28th, 2021 Special Meeting be approved.

Carried

4. Delegations

a) **C/Supt. Darcy Fleury and Sgt. Dwayne Moore**
C/Supt. Darcy Fleury, the new District Officer for Central Alberta District, introduced himself and any questions and concerns were addressed.

7:09 p.m.

Councillor Laing arrived.

R7912-07-21

c) **Jake Seppola – Development Agreement**
J. Seppola MOVED:
That the Village of Warburg approve Mr. Seppola's business proposal for the lot located at 5016 – 51st Street.

carried

5. Financial

a) **Financial Statement to June 30th, 2021**
S. Swartz MOVED:
That the Financial Statement to June 30th, 2021 be received as information.

R7913-07-21

Carried

6. New Business

a) **Purple Air Monitor**
D. Mayr MOVED:
That the Village of Warburg accept the proposal from West Central Airshed Society to install a Purple Air monitor in Warburg, to be installed on the Municipal Building.

R7914-07-21

Carried

ex

- R7915-07-21 **b) Canada Summer Jobs**
I. Laing MOVED:
That a letter be written to Service Canada in regards to the time frame of approving or denying applications in regards to the Canada Summer Jobs Program.

Carried
- R7916-07-21 **c) Storm Pond and Park**
K. Maine MOVED:
That the Village of Warburg hire Select Engineering to complete an RFP for the storm pond to be constructed at the park area west of 46th Street; and that elevations be taken in the park area.

Carried
- R7917-07-21 **d) Quality Management Plan**
K. Maine MOVED:
That the Village of Warburg Council approve the Quality Management Plan for the Building electrical, Fire, Gas and Plumbing Disciplines; and that it be forwarded to the Leduc County for their approval prior to forwarding it to Safety Codes Council for their approval.

Carried
- R7918-07-21 **e) 39/20 Alliance – Regional Business License/CPO & Bylaw Enforcement/Video**
K. Maine MOVED:
That, at this time, the Village is satisfied with the Bylaw services provided to the Village, Council is in favour of the Regional Business License initiative and noted a variety of events and areas for the 39/20 Alliance Video.

Carried
- R7919-07-21 **f) Trails & Parks Committee**
K. Maine MOVED:
That the village of Warburg administration draft a policy for the Trails and Parks Committee.

carried
- R7920-07-21 **g) MOU – Procurement of Goods and Services Draft**
K. Maine MOVED:
That the Memorandum of Understanding between the regional municipalities for procurement of goods and services be received as information.

carried
- R7921-07-21 **h) Subdivision**
D. Mayr MOVED:
That the Village of Warburg approve the subdivision increase from 5 meters to 5.3 meters of entry way at Lot 7 Block 11 Plan 2152 NY from Lot 12, Block 11 Plan 7920278 on condition that all setbacks are within the Land Use Bylaw.

Carried
- R7922-07-21 **i) Offer to Purchase**
T. Smith MOVED:
That the Village deny the offer to purchase Lot and that we list this property with real estate once it is cleaned up.

Carried
- R7923-07-21 **j) Arena Capital Cost Sharing**
D. Mayr MOVED:
That the Village forward a letter to Leduc County requesting support for Phase two of the arena and forward a list of the Arena's 5 Year Capital Plan.

Carried

R7924-07-21 **k) Senate and Referendum Returning Officer**
K. Maine MOVED:
That Administrator Pankewitz be appointed as the Returning Officer for the
Senate and Referendum Election.

Carried

7. Committee Reports

R7925-07-21 D. Mayr MOVED:
That the following written and verbal reports be received as information:
a) Regional Mayor
b) Fire Department
c) ZEOC
d) CREPP
e) 39/20 Alliance
f) LRHF
g) FCSS County
h) Library
i) Trails & Parks
j) YRL ALTA AGM
k) YRL Trustee
l) SDAB

Carried

8. CAO Report

R7926-07-21 K. Maine MOVED:
That Administrator Pankewitz's May report be received as information.

Carried

9. Correspondence

R7927-07-21 D. Mayr MOVED:
That the following correspondence be received as information:
a) COVID-19 Vaccine Outreach and Education
b) Crestline – Re: Seniors Van

Carried

10. Closed Session

R7928-07-21 K. Maine MOVED that we go to in camera at 9:06 p.m.

Carried

R7929-07-21 K. Maine MOVED that Council return to open meeting at 9:22

Carried

Adjournment


R7930-07-21 K. Maine MOVED:
That the Council meeting be adjourned at 9:22 p.m.

carried

These minutes approved this 9thth day of August 2021.



Mayor Kevin Maine



Christine Pankewitz
Municipal Administrator