

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg
Held Monday, December 13, 2021 in the Village of Warburg Municipal
Basement.

**Call to
Order**

Mayor D. Mayr called the meeting to order at 7:03 p.m. with
the following in attendance.

COUNCIL members PRESENT at commencement:

Dwayne Mayr	Mayor
Rick Hart	Deputy Mayor
Cody Henderson	Councillor
Ivan Laing	Councillor
Steven Swartz	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Acceptance of
Agenda**

The Chairman called for additions/deletions/changes to the agenda.

R8049-12-21

R. Hart MOVED:

That the agenda be adopted with the additions of 6. n) Tax Penalty Request, 6.
o) Discover Warburg Brochure, 6. p) The One 93.1 and 6. q) Storm Pond
Preliminary and 7. i) School and 7. j) Open House.

Carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council
Meeting:

a) November 8, 2021 Regular Meeting

R8050-12-21

I. Laing MOVED:

That the minutes of our November 8, 2021 Regular Meeting be approved as
presented.

Carried

4. Delegations

No Delegations.

5. Financial

a) Financial Status to November 30, 2021

R8051-12-21

R. Hart MOVED:

That the Financial Status to November 30, 2021 be received as information.

Carried

b) Budget Status to November 30, 2021

R8052-12-21

I. Laing MOVED:

That the Budget Status to November 30, 2021 be received as information.

Carried

c) Proposed 2022 Interim Budget

R8053-12-21

R. Hart MOVED:

That Council approve the Proposed 2022 Interim Budget.

Carried

6. New Business

a) Amended Procedure Bylaw #166/19

R8054-12-21

Third and final reading MOVED by Councilor Laing with the amendment to 2. i)
"Mayor" is the member of Council elected by the Public.

Carried

b) MEO Course January 19th, 2022

R8055-12-21

R. Hart MOVED:

That anyone wishing to attend the MEO Course on January 19th, 2022 be
authorized to do so.

Carried

- R8056-12-21 **c) Warburg Cultural Society**
I. Laing MOVED:
That the Village of Warburg advise the Warburg Cultural Society that the zoning changes for Lot 10 Block 3 Plan 202 153 230 must be completed prior to consolidating the two lots.

Carried
- R8057-12-21 **d) RMRF Municipal Law Seminar**
I. Laing MOVED:
That anyone wishing to attend the Emerging Trends Seminar on February 4th be authorized to do so.

carried
- R8058-12-21 **e) Munis 101**
D. Mayr MOVED:
That the Munis 101 orientation be received as information.

Carried
- R8059-12-21 **f) Alberta Community Partnership Grant**
R. Hart MOVED:
That Council support an Alberta Community Partnership grant submission towards the development of a recreation visioning document with the Leduc County and Thorsby.

Carried
- R8060-12-21 **g) Notice of Interest in Land – Lot 3 Plan 8522414**
D. Mayr MOVED:
That the Village of Warburg arrange a meeting with EDKRA to discuss their letter of interest in Lot 3 Plan 8522414 and future plans.

Carried
- R8061-12-21 **h) Donnelly & Co. – Audit Shield Authorization**
I. Laing MOVED:
That the Village of Warburg agree with the annual release and authorize Donnelly & Co. to provide to Accountancy Insurance and our insurance broker.

Carried
- R8062-12-21 **i) Quality Management Plan**
R. Hart MOVED:
That the Village of Warburg approve and sign the Quality Management Plan as presented and forward it onto Safety Codes Council for signature.

Carried
- R8063-12-21 **j) Alberta Emergency Alert**
I. Laing MOVED:
That the Director of Emergency Management Dwayne Mayr and Deputy Director of Emergency Management be authorized for Alberta Emergency Alert Authorized User Training.

Carried
- R8064-12-21 **k) Disaster & Emergency Management Project**
D. Mayr MOVED:
That the Village engage NAIT student Andrew McFetridge for the continuation of evacuation and re-entry plans for the Village of Warburg.

Carried
- R8065-12-21 **l) Abbotsford Disaster Relief Fund**
I. Laing MOVED:
That the Village include the information in the newsletter and Bugle for residents and businesses to donate if they choose to do so.

Carried

R8066-12-21 **m) 2022 Proposed Cost Sharing**
R. Hart MOVED:
That the Village of Warburg approve and submit the 2022 Proposed Cost Sharing Agreement to the Leduc County for their approval.
Carried

R8067-12-21 **n) Tax Penalty**
R. Hart MOVED:
That Council revisit the penalty relief for roll #1018 to June 30th, 2023 at which time the Division 8 Tax Agreement with the property owner ends; and that the relief will be considered on the outstanding balance on condition that the landowner responsibilities as per the agreement are fulfilled.
Carried

R8068-12-21 **o) Discover Warburg Brochure**
S. Swartz MOVED:
That the Council approve the Discover Warburg brochure.
Carried

R8069-12-21 **p) The One 93.1**
C. Henderson MOVED:
That the Village of Warburg participate in "The One" 24X – 15 Second Holiday Greeting to all the listeners throughout the Leduc County and beyond.
Carried

R8070-12-21 **q) Storm Pond Construction**
D. Mayr MOVED:
That Council receives the Storm Pond Construction as information and request Jarrad to come and answer questions at our next meeting.
carried

9:07 – 9:17 p.m. Recess

7. Committee Reports

R8071-12-21 C. Henderson MOVED:
That the following written and verbal reports be received as information:
a) Community Hall
b) 39/20 Alliance
c) Remembrance Day
d) Library Board
e) Good Neighbor Breakfast
f) MGA Orientation Training
g) MUNI 101 Training
h) AUMA Convention
i) Warburg School Principal and School Trustee
j) Open House
Carried

8. CAO Report

R8072-12-21 S. Swartz MOVED:
That Administrator Pankewitz's November report be received as information.
Carried

9. Correspondence

R8073-12-21 R. Hart MOVED:
That the following correspondence be received as information:
a) Leduc & District Food Bank
b) Alberta Recreation & Parks Association
c) October 2021 Bylaw Report
d) Hon. Jason Kenney – Congratulation's letter
e) Minister Ric Mclvor – Congratulations Letter
f) Police Service Transition Study
g) Village of Breton – Board Members
Carried

10. Closed Session – Section 17 (2) (e) of the FOIP Act

R8074-12-21 D. Mayr MOVED that we go into closed session at 10:12 p.m. as per Section 17 (2) (e) of the FOIP Act.

Carried

10:13 p.m. Administrator Pankewitz left the meeting.

R8075-12-21 R. Hart MOVED that Council revert to regular session at 10:30 p.m.

Carried

10:31 p.m. Administrator Pankewitz returned to the meeting.

Carried

R8076-12-21 D. Mayr MOVED:
That Council approve a 6% increase to Administrator Pankewitz's 2022 salary.

Carried

Adjournment

R8077-12-21 R. Hart MOVED:
That the Council meeting be adjourned at 10:38 p.m.

carried

These minutes approved this 10th day of January 2022.



Mayor Dwayne Mayr



Christine Pankewitz
Municipal Administrator