

**Village of Warburg:**

Minutes of an Organizational Meeting of the Council of the Village of Warburg held Monday, October 23, 2024 in the Village of Warburg Council Chambers.

**Call to Order**

Mayor Mayr called the meeting to order at 7:40 p.m. with the following in attendance.

**COUNCIL members PRESENT at commencement:**

Dwayne Mayr	Mayor
Ivan Laing	Deputy Mayor
Cody Henderson	Councillor
Rick Hart	Councillor
Steven Swartz	Councillor (via zoom)

**Present from Administration:**

Christine Pankewitz      Municipal Administrator

**3. Adoption of the Agenda:**

Mayor D. Mayr called for additions/ deletions/changes to the agenda.

R8645-10-23

I. Laing MOVED:  
That the agenda be approved as presented.

Carried

**6. Deputy Mayor**

As per resolution #8013-10-21 Councillor Swartz was appointed Deputy Mayor for the third year.

Councillor Swartz was declared Deputy Mayor for a period of one year.

Deputy Mayor Swartz then took his Oath of Office.

**7. Appointments**

R8646-10-23

S. Swartz MOVED:

The following committees, representatives and directors be affirmed:

Public Relations and Media	Mayor
Director to Leduc Regional Housing Foundation	Rick Hart
Alternate Director to Leduc Regional Housing Foundation	Ivan Laing
FCSS Advisory Board Representative	Cody Henderson
Alternate FCSS Advisory Board Representative	Rick Hart
FCSS Advisory Board Representative (County)	Rick Hart
Alternate FCSS Board Representative (County)	Cody Henderson
FCSS Advisory Board Members	Joan Hall Kim Westlin Ousana Brackley Gail O'Neill Kaitlynn Pawlick Chantelle Holmgren Darlene Reid
Yellowhead Regional Library Board Representative	Dwayne Mayr
Yellowhead Regional Library Board Alternate	Cody Henderson
Director of Emergency Management	Amanda Musser
Alternate Director of Emergency Management	Christine Pankewitz
Emergency Management Committee (3)	Cody Henderson Dwayne Mayr Ivan Laing
Economic Development Representative	Cody Henderson
Alternate Economic Development Representative	Rick Hart
Budget/Finance Committee	All Council
Assessment Review Board	Ivan Laing Thomas Davey
Policy/Planning Excellence Committee	All Council
Development & Subdivision Appeal Board Members (3)	Cody Henderson Rick Hart
Community Hall Board Representative	Steve Swartz
Community Hall Board Representative Alternate	Cody Henderson
Arena Board Representative	Steve Swartz
Alternate Arena Board Representative	Ivan Laing

Bloomin' Buddies	Steve Swartz
Alternate Bloomin' Buddies	Cody Henderson
Staff Relations (2)	Dwayne Mayr
	Rick Hart
39/20 Alliance Project Representatives	Rick Hart
	Dwayne Mayr
Medical Attraction & Retention Committee	Dwayne Mayr
Medical Attraction & Retention Committee Alternate	Cody Henderson
Cost Sharing Agreement Planning & Consultation Committee (2)	Dwayne Mayr
	Rick Hart
Trails & Parks & Recreation Committee	Dwayne Mayr
School Liaison Representative	Ivan Laing
Alternate School Liaison Representative	Cody Henderson

Carried

R8647-10-23

I. Laing MOVED:

That the Village of Warburg appoint Robin Duiker, Dwayne Mayr and Christina McDowell for a three-year term to the Warburg Library Board.

Carried

**8. Meetings**

R8648-10-23

D. Mayr MOVED:

That the regular meetings of Council be held on the second Monday of each month except for the months of January, February, March, and April when two regular meetings may be held on the second and fourth Mondays of said months. Committee of the Whole meetings may be called at the discretion of the Council. When the Council Meeting falls on a holiday it will be held on the following Tuesday. Meetings to begin at 7:00 p.m in the Council Room. All Council meetings are open to the public.

Carried

**9. Signing Authority**

R8649-10-23

I. Laing MOVED:

That Mayor Dwayne Mayr, Councillor Steven Swartz and Councillor Rick Hart and Municipal Administrator Christine Pankewitz, be authorized as signing authority for the Village of Warburg.

Carried

**10. Meeting Fees**

R8650-10-23

R. Hart MOVED:

That regular Council meeting fees paid to the Councillors and to the Administrator, be set at \$175.00 (to include the Organizational meeting if it is a separate meeting) and that the meeting fee for the Mayor be set at \$225.00 (to include the Organizational meeting if it is a separate meeting); and that a fee of \$110.00 be paid for each additional meeting. For meetings lasting over three hours a fee of \$175.00 will be paid.

Carried

**11. Expenses**

R8651-10-23

C. Henderson MOVED:

That the rate for authorized persons attending conventions and workshops while acting on Village matters shall be \$250.00, plus accommodations costs, plus meals to a maximum of \$50.00 per day, if not provided.

Carried

**12. Mileage**

R8652-10-23

I. Laing MOVED:

That the rate paid for mileage expenses for authorized persons be set at \$.65 per km., provided their own vehicle has been used.

Carried

**Adjournment**

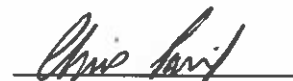
C. Henderson MOVED:

That the Council meeting be adjourned (8:30 p.m.)

carried

These minutes approved this 13<sup>th</sup> day of November 2023.

  
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Mayor Dwayne Mayr

  
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Christine Pankewitz  
Municipal Administrator