

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg
Held Monday, February 12, 2024 in the Village of Warburg Council Chambers.

Call to Order

Mayor D. Mayr called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Dwayne Mayr	Mayor
Steven Swartz	Deputy Mayor (via zoom)
Rick Hart	Councillor
Cody Henderson	Councillor
Ivan Laing	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

Acceptance of Agenda

The Chairperson called for additions/deletions/changes to the agenda.

R8746-02-24

I. Laing MOVED:
That the agenda be adopted with the addition of 6. i) Bylaw #194/24 and that 6. c) be moved to 4. a).

Carried

3. Adoption of Previous Minutes

The Chairperson called for confirmation of the minutes of the following Council Meetings:

- a) January 8th, 2024 Public Hearing
- b) January 8th, 2024 Regular Meeting
- c) January 22nd, 2024 Regular Meeting

R8747-02-24

R. Hart MOVED:
That the minutes of our January 8th, 2024 Public Hearing, January 8th, 2024 Regular Meeting and our January 22nd, 2024 Regular Meeting be approved.

Carried

4. Delegations

R8748-02-24

a) Residential Purchase Contract

C. Henderson MOVED:
That the Village accept the offer to purchase Lot 12 Block 8 Plan 7722057 in the amount of \$19,000 as presented by Ms. Dawn Heisler.

Carried

5. Financial

No Financials.

6. New Business

R8749-02-24

a) Appoint Auditor for 2024 year

I. Laing MOVED:
That the Village appoint Donnelly & Co. LLP as the Village of Warburg auditors for the 2024 year.

Carried

R8750-02-24

b) 2024 Spring Municipal Leaders Caucus

R. Hart MOVED:
That Council authorize Mayor Mayr and Administrator Pankewitz to attend the 2024 Spring Municipal Leaders Caucus.

Carried

- c) Residential Purchase Contract**
See 4. a) above
- R8751-02-24 **d) Personnel Policy Staff**
D. Mayr MOVED:
That Council approve the Personnel Policy for Staff as amended. Carried
- R8752-02-24 **e) Personnel Policy CAO**
R. Hart MOVED:
That Council approve the Personnel Policy for the CAO as amended. Carried
- R8753-02-24 **f) Wounded Warriors**
C. Henderson MOVED:
That the correspondence in regards to the Wounded Warriors Canada Magazine Sponsorship Request be received as information. Carried
- R8754-02-24 **g) Donnelly & Co. LLP**
R. Hart MOVED:
That the information received from Donnelly & Co. LLP in regards to the audit of the financial Statements of the Village of Warburg for the year ended December 31, 2023 and the audit shield fee waiver service be received as information. Carried
- R8755-02-24 **h) Fire Hall Meeting Room Usage Policy**
D. Mayr MOVED:
That the Fire Hall Meeting Room Policy #41/02 be rescinded. Carried
- R8756-02-24 **i) Bylaw #194/24 for the Purpose of Cancelling a Portion of Plan 2152 NY.**
D. Mayr MOVED first reading to Bylaw #194/24 for the Purpose of Cancelling a Portion of Plan 2152 NY. Carried
- R8757-02-24 S. Swartz MOVED second reading to Bylaw #194/24. Carried
- R8758-02-24 R. Hart MOVED that Bylaw #194/24 be given third and final reading. Carried
- R8759-02-24 C. Henderson MOVED third and final reading to Bylaw #194/24. Carried

7. Committee Reports

R8760-02-24

R. Hart MOVED:

That the following written and verbal reports be received as information:

- a) 39/20 Alliance AGM & Meeting
- b) Library Board
- c) LRHF
- d) Arena Board
- e) Ag Meeting

Carried

8. CAO Report

R8761-02-24

S. Swartz MOVED:

That Administrator Pankewitz's January report be received as information.

Carried

9. Correspondence

R8763-02-24

R. Hart MOVED:

That the following correspondence be received as information:

- a) December 2023 Bylaw Report
- b) Community Policing Report
- c) Alberta Municipal Affairs – LGFF
- d) Alberta Municipal Affairs – Assessment Model
- e) Warburg Curling Club

Carried

10. Closed Session as per Section 16 (1) (c) of the FOIP Act

R8764-02-24

D. Mayr MOVED that we go into closed session as per Section 16 (1) (c) of the FOIP Act at 8:13 p.m.

Carried

R8765-02-24

R. Hart MOVED that we revert to open session at 9:02 p.m.

Carried

Adjournment

R8766-02-24

R. Hart MOVED:

That the Council meeting be adjourned at 9:03 p.m.

Carried

These minutes approved this 11th day of March, 2024.



Mayor Dwayne Mayr



Christine Pankewitz
Municipal Administrator