

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg
Held Monday, November 12, 2024 at the Village of Warburg Municipal Council
Chambers.

**Call to
Order**

Mayor D. Mayr called the meeting to order at 7:00 p.m. with
the following in attendance.

COUNCIL members PRESENT at commencement:

Dwayne Mayr	Mayor
Cody Henderson	Deputy Mayor
Ivan Laing	Councillor
Rick Hart	Councillor
Steven Swartz	Councillor (via social media)

Present from Administration:
Christine Pankewitz Municipal Administrator

**Acceptance of
Agenda**

Mayor D. Mayr called for additions/deletions/changes to the agenda.

R8961-11-24

R. Hart MOVED:
That the agenda be adopted with addition of 6. i) STIP Transportation Grant and
6. j) Municipal Services Mutual Assistance Agreement, 6. k) Sewer line on 52nd
street and 10. Closed Session.

Carried

3. Delegations

R8962-11-24

a) **Carol Tabone, Manager Family Support Services**
R. Hart MOVED:
That the presentation by Ms. Tabone on FASD Awareness be received as
information.

Carried

4. Adoption of Previous Minutes

The Chairperson called for confirmation of the minutes of the following Council
Meeting:

- a) October 15, 2024 Organizational Meeting
- b) October 15, 2024 Regular Meeting

R8963-11-24

I. Laing MOVED:
That the minutes of our October 15, 2024 Organizational Meeting and October
15, 2024 Regular meeting be approved.

carried

5. Financial

R8964-11-24

a) **Financial Statement to September 30th, 2024**
I. Laing MOVED:
That the Financial Statement to September 30th, 2023 be received as
information.

Carried

R8965-11-24

b) **Budget Status to September 30th, 2024**
I. Laing MOVED:
That the Budget Status to September 30th, 2024 be received as information.

Carried

6. New Business

R8966-11-24

a) **Merv's Truck Parts**
R. Hart MOVED:
That administration respond to Mr. Watson that regardless of location a formal
application for a Business Development Permit will be required from Merv's
Truck Parts.

Carried

- R8967-11-24 **b) Spirit of Giving Luncheon**
D. Mayr MOVED:
That Mayor Mayr, Administrator Pankewitz and FCSS Coordinator Katlynn Prenioslo be authorized to attend the Spirit of Giving Luncheon on December 8, 2024 if they are available to do so.

Carried
- R8968-11-24 **c) NSWA**
D. Mayr MOVED:
That Council table the request for funding for the North Saskatchewan Watershed Alliance at this time, and that we review the request for support during our 2025 budget process.

Carried
- R8969-11-24 **d) Business License Application**
I. Laing MOVED:
That the Village approve the Business License Application received from K9 Healthy Smiles to provide grooming & sedation free teeth cleaning for dogs and cats at 5004 – 51st Street.

Carried
- 8:29 pm. **e) Subdivision for J & A Tank Farm Property**
Deputy Mayor Henderson excused himself from the meeting.
- 8:33 p.m. Deputy Mayor Henderson returned to the meeting.
- R8970-11-24 R. Hart MOVED:
That Council table the subdivision of J & A Tank Farms to a Special Meeting to be held on November 19, 2024 at 7:00 p.m.

Carried
- R8971-11-24 **f) Pot Belly Pet Pigs**
C. Henderson MOVED:
That Council include the permitting of pot belly pigs for the purposes of companionship following the approval, discretion and further conditions, other than those stated in Bylaw #99/10, of the Peace Officer, Administration and Council and that the fee be set at \$50.00 per year.

Carried
- 9:00 – 9:15 p.m. Recess
- R8972-11-24 **g) Gas Distribution Franchise Agreements**
D. Mayr MOVED:
That the application for approval of the natural gas distribution franchise agreement between the Village of Warburg and ATCO gas and Pipelines Ltd. be received as information.

Carried
- R8973-11-24 **h) Christmas Open House/Christmas Party/Office closure for the Holiday Season**
D. Mayr MOVED:
That the Christmas Open House be held on December 10th from 2:00 p.m. to 5:00 p.m. and that the Village Staff and Council Christmas Party be held on December 13th.

Carried
- R8974-11-24 R. Hart MOVED:
That the Village Office be closed at noon on December 24th and December 31st and closed on December 25th and 26th and January 1st and 2nd for the Holiday Season.

Carried

R8975-11-24 **i) STIP Transportation Grant**
D. Mayr MOVED:
That Council table the Alberta STIP Transportation Grant for roads to a Special Meeting to be held on November 19, 2024 at 7:00 p.m.
Carried

R8976-11-24 **j) Municipal Services Mutual Assistance Agreement**
R. Hart MOVED:
That the Village of Warburg approve and sign the Municipal Services Mutual Assistance Agreement between the Signatory Incorporated Municipalities.
Carried

R8977-11-24 **k) Sewer Line on 52nd Street**
I. Laing MOVED:
That Public Works coordinate with 3 D Line locating in order to have sewer line repaired prior to freeze up.
Carried

7. Committee Reports

R8978-11-24 I. Laing MOVED:
That the following written and verbal reports be received as information:
a) Yellowhead Library Board
b) Warburg Library
c) Wall of Fame Inductee & School Awards
d) Capital Power Meeting
e) LRHF Board Meeting
Carried

8. CAO Report

R8979-11-24 R. Hart MOVED:
That Administrator Pankewitz's October report be received as information.
Carried

9. Correspondence

R8980-11-24 C. Henderson MOVED:
That the following correspondence be received as information:
a) Municipal Affairs Statutes Amendment Act
b) 6011 – 50th Street
c) Village of Breton – Re: 39/20 Representative
Carried

10. Closed Session as per Section 17 (1) of the FOIP Act

R8981-11-24 D. Mayr MOVED that we go into closed session as per Section 17 (1) of the FOIP Act at 10:43 p.m.

R8982-11-24 R. Hart MOVED that Council revert to Regular Session at 10:51 p.m.

Adjournment

R8983-11-24 C. Henderson MOVED:
That the Council meeting be adjourned at 10:52 p.m.
carried

These minutes approved this 9th day of December 2024.



Mayor Dwayne Mayr



Christine Pankewitz
Municipal Administrator

VILLAGE OF WARBURG

Minutes of a Special meeting of the Council of the Village of Warburg held Tuesday, November 19, 2024 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor D. Mayr called the meeting to order at 7:05 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Dwayne Mayr Mayor
Cody Henderson Deputy Mayor
Rick Hart Councillor
Steven Swartz Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

2. Adoption of Agenda

Mayor D. Mayor called for additions/deletions/changes to the agenda.

R8984-11-24

R. Hart MOVED:
That the agenda be approved as presented.

Carried

3. New Business

a) Subdivision for J & A Tank Farm Property

R8985-11-24

C. Henderson MOVED:
That the Village of Warburg table the subdivision approval for the J & A Tank Farm until further information is received.

Carried

b) STIP Transportation Grant

R8986-11-24

R. Hart MOVED:
That the Village of Warburg apply for the Alberta STIP Transportation Grant if a decision and more information is obtained for the subdivision at the Highway 39 Industrial Development prior to November 30th.

Carried

4. Closed Session as per Section 17 (1) of the FOIP Act.

R8987-11-24

D. Mayr MOVED that we go into closed session as per Section 17 (1) of the FOIP Act at 8:32 p.m.

Carried

R8988-11-24

R. Hart MOVED that Council revert to Regular Session at 8:55 p.m.

Carried

Adjournment

R8989-11-24

C. Henderson MOVED:
That the meeting be adjourned at 8:56 p.m.

Carried

These minutes approved this 9th day of December, 2024

[Signature]
Mayor Dwayne Mayr

[Signature]
Christine Pankewitz
Municipal Administrator