

**Village of Warburg:**

Minutes of a Regular meeting of the Council of the Village of Warburg  
Held Monday, January 13, 2025 in the Village of Warburg Council Chambers.

**Call to  
Order**

Mayor D. Mayr called the meeting to order at 7:02 p.m. with  
the following in attendance.

**COUNCIL members PRESENT at commencement:**

|                |              |
|----------------|--------------|
| Dwayne Mayr    | Mayor        |
| Cody Henderson | Deputy Mayor |
| Ivan Laing     | Councillor   |
| Rick Hart      | Councillor   |
| Steven Swartz  | Councillor   |

**Present from Administration:**

|                     |                         |
|---------------------|-------------------------|
| Christine Pankewitz | Municipal Administrator |
|---------------------|-------------------------|

**Acceptance of  
Agenda**

The Chairperson called for additions/deletions/changes to the agenda.

9011-01-25

I. Laing MOVED:  
That the agenda be adopted with the deletion of 4. a) MLA Boitchenko and the  
addition of 7. g) 39/20 Alliance.

Carried

**3. Adoption of Previous Minutes**

The Chairperson called for confirmation of the minutes of the following Council  
Meeting:

a) December 11, 2024 Regular Meeting

R9012-01-25

R Hart MOVED:  
That the minutes of our December 11, 2024 Regular Meeting be approved.

Carried

**4. Delegations**

**a) MLA Boitchenko**

MLA Boitchenko sent his regrets as he was unable to attend.

**b) James Gregory – Application to Amend Land Use Bylaw**

R9013-01-25

D. Mayr MOVED:  
That the Village of Warburg approve the Application to Amend the Land Use  
Bylaw to add a Caretaker's Residence to C1 Commercial Central District as a  
Discretionary Use; and that we have a Public Hearing to be held on February  
10<sup>th</sup>, 2025 in regards to these changes.

carried

**5. Financial**

**a) Financial Statement to November 30, 2024**

R9014-01-25

I. Laing MOVED:  
That the Financial Statement to November 30, 2024 be received as information.

Carried

**b) Budget Status to November 30, 2024**

R9015-01-25

D. Mayr MOVED:  
That the Budget Status to November 30, 2024 be received as information.

Carried

**6. New Business**

**a) Reynolds Mirth Richards & Farmer Seminar**

R9016-01-25

I. Laing MOVED:  
That any member of Council wishing to attend the Reynolds Mirth Richards &  
Farmer Municipal Law Seminars be authorized to.

Carried

**b) Offer to Purchase Industrial Lot**

R9017-01-25

I. Laing MOVED:  
That the Village of Warburg Council accept the offer and development plan from  
Hayduk Lumber and Hardware.

Carried

R9018-01-25                    **c)        CAO 2025 Salary**  
Councillor Hart MOVED that Council go into closed session at 7:39 p.m.  
Carried

7:39 p.m.                    Municipal Administrator Pankewitz left the meeting.

7:57 p.m.                    Municipal Administrator Pankewitz returned to the meeting.

R9019-01-25                    Councilor Hart MOVED that Council revert back to regular session at 7:58 p.m.  
Carried

R9020-01-25                    S. Swartz MOVED:  
That Council approve a 7% increase to Administrator Pankewitz's 2025 Salary.  
Carried

R9021-01-25                    **d)        Municipal Leaders Caucus – March 6<sup>th</sup> and 7<sup>th</sup>**  
R. Hart MOVED:  
That the Mayor, CAO, and any member of Council be authorized to attend the  
President Summit on March 5<sup>th</sup> as well as 2025 Spring Municipal Leader's  
Caucus on March 6<sup>th</sup> and 7<sup>th</sup>.  
Carried

R9022-01-25                    **e)        2025 Returning Officer**  
R. Hart MOVED:  
That Municipal Administrator Pankewitz be appointed as the Returning Officer  
for 2025.  
Carried

**7.        Committee Reports**

R9023-01-25                    R. Hart MOVED:  
That the following written and verbal reports be received as information:  
a) Christmas Open House  
b) School Liaison Meeting  
c) YRL Board Meeting  
d) Warburg Library  
e) Spirit of Giving  
f) Arena Board Meeting  
g) 39/20 Alliance  
Carried

**8.        CAO Report**

R9024-01-25                    R. Hart MOVED:  
That Administrator Pankewitz's December report be received as information.  
Carried

**9.        Correspondence**

R9025-01-25                    C. Henderson MOVED:  
That the following correspondence be received as information:  
a) Warburg Fire Budget  
b) AB Munis' – Dan Rude's Retirement  
c) Leduc County Census Map  
d) November & December 2024 Bylaw Report  
Carried

**Adjournment**

R9026-01-25                    R. Hart MOVED:  
That the Council meeting be adjourned at 9:05 p.m.  
carried

These minutes approved this 10<sup>th</sup> day of February, 2025.

  
\_\_\_\_\_  
Mayor Dwayne Mayr

  
\_\_\_\_\_  
Christine Pankewitz  
Municipal Administrator